

# South View Middle School

HOME OF THE BOBCATS



## 2023-2024 Student Handbook

Name: \_\_\_\_\_

Grade Level \_\_\_\_\_ Homeroom Teacher: \_\_\_\_\_

This Student Handbook contains policies and procedures for SVMS. Students and parents are expected to read and know all items listed in this Student Handbook. This will encourage effective communication among the students, parents and teachers. This handbook is provided to ALL students. If it is lost or stolen, a replacement handbook can be found on the SVMS website.

Welcome to South View Middle School, home of the BOBCATS. The policies and procedures contained in this handbook are designed to ensure a safe and successful school year for all students. Please take the time to carefully read the information contained in this handbook in order to become familiar with the opportunities, responsibilities, and expectations of our school. We look forward to creating a legacy of greatness with each and everyone of our Bobcats!

**Shawn O'Connor– Principal**

**Monica Robbins- Assistant Principal**

### **Mission Statement**

The Mission of South View Middle is to provide quality instruction and leadership in a safe and supportive environment.

#### **NOTE TO PARENTS:**

Parents are always welcome at South View Middle School. You are encouraged to become an active member of our PTA and to volunteer wherever and whenever possible. Please see our school website for steps to follow to become a volunteer at our school.

**SVMS Web Page:** <http://ccs.k12.nc.us/svms>

### **FAMILY EDUCATIONAL RIGHTS PRIVACY ACT (FERPA)**

The Family Educational Rights Act (FERPA) is a federal law that governs the maintenance of Student records. Under this law, parents of students or students (if they are at least 18 years of age) have both the right to inspect records kept by the school about the student and the right to correct inaccuracies in the records. Access to the records by persons other than the parents or the student is limited and generally requires prior consent by the parents of the student.

Copies of this policy may be found in the office of the Superintendent and in the Principal's office of each school within the Cumberland County School System.

Complaints about failures of school personnel to comply with the Family Educational Rights and Privacy Act may be made, in writing, to FERPA Office, Federal Building No. 10, 600 Independence Avenue, SW, Washington, DC. 20202.

### **SECTION 504/AMERICANS WITH DISABILITIES ACT**

No otherwise qualified individual with a disability shall, solely by reason of his or her disability, be excluded from participation in, be denied the benefits of, or be subject to discrimination from any program or activity of the school. Qualified disabled students are entitled to a free appropriate public education. Disabled persons who believe they have been subjected to discrimination on the basis of disability may appeal to the person in the school designated to hear said grievances. If still unresolved, grievances may then be appealed to the school district ADA/Section 504 Coordinator:

Natasha Scott  
Phone: 678-2433  
Cumberland County Schools  
P.O. Box 2357  
Fayetteville, North Carolina 28302

PARENTS RIGHT TO KNOW STATEMENT

In accordance with ESEA Section 1111(h)(6) PARENTS RIGHT-TO-KNOW, CCS is notifying every family of a student in a Title I school that you have the right and may request information regarding the professional qualifications of your child's classroom teachers and/or teacher assistants.

This information regarding the professional qualifications of your child's classroom teachers and teacher assistants includes, at a minimum, the following:

1. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
4. Whether the child is provided services by teacher assistants and, if so, their qualifications.

If you would like to request the qualifications of your child's teacher and/or teacher assistant please contact the CCS Title I Office at 910-678-2637.

In addition, your child's school will notify you at any time your child has been taught for 4 or more consecutive weeks by a teacher not meeting state professional qualifications.

DECLARACION DEL DERECHO A SABER DE LOS PADRES

De acuerdo con la Sección 1111 (h) (6) de ESEA, DERECHO A SABER DE LOS PADRES, WS / FCS está notificando a cada familia de un estudiante en una escuela de Título I que usted tiene el derecho y puede solicitar información sobre las calificaciones profesionales de su hijo. maestros de aula y / o asistentes de maestros.

Esta información con respecto a las calificaciones profesionales de los maestros y asistentes de maestros de su hijo incluye, como mínimo, lo siguiente:

1. Si el maestro ha cumplido con los criterios estatales de calificación y licencia para los niveles de grado y las materias en las que el maestro brinda instrucción.
2. Si el maestro está enseñando bajo un estado de emergencia u otro estado provisional a través del cual se ha renunciado a los criterios estatales de calificación o licencia.
3. El título de licenciatura del maestro y cualquier otra certificación de posgrado o título que posea el maestro, y el campo de disciplina de la certificación o título.
4. Si el niño recibe servicios de asistentes de maestros y, de ser así, sus calificaciones.

Si desea solicitar las calificaciones del maestro de su hijo y / o asistente de maestro, comuníquese con la Oficina de Título I de CCS al 910-678-2637.

Además, la escuela de su hijo le notificará en cualquier momento en que un maestro que no cumpla con las calificaciones profesionales estatales le haya enseñado a su hijo durante 4 o más semanas consecutivas.

The Parent Right to Know Statement must be provided to all parents. It must be copied/pasted/disseminated through newsletters, handbooks, websites, planners, bulletin boards, etc. I attest all parents have been provided the statement above. The Parent Right to Know statement has been disseminated in the following manner:

\_\_\_\_\_

\_\_\_\_\_

### My schedule

PERIOD	TIME	SUBJECT	TEACHER	ROOM
1 <sup>ST</sup>				
2 <sup>ND</sup>				
3 <sup>RD</sup>				
4 <sup>TH</sup>				
5 <sup>TH</sup>				
6 <sup>TH</sup>				

**Disclaimer Statement:** *The rules, policies and procedures printed in this document are effective as of August 1, 2023. Students will be notified of any changes through announcements, written handouts and/or our school webpage and will be held responsible for knowledge thereof.*

### BELL SCHEDULE FOR CLASSES

7th Grade	Schedule	8th Grade	Schedule	6th	Schedule
Homeroom	7:30-7:40	Homeroom	7:30-7:40	Homeroom	7:30-7:40
1 <sup>st</sup> Period	7:44-8:53	1 <sup>st</sup> Period	7:44-8:31	1 <sup>st</sup> Period	7:44-8:53
2 <sup>nd</sup> Period	8:57-10:06	2 <sup>nd</sup> Period	8:35-9:22	2 <sup>nd</sup> Period	8:57-10:06
3 <sup>rd</sup> Period	10:10-10:57	3 <sup>rd</sup> Period	9:26-10:35	3 <sup>rd</sup> Period	10:10-11:45
4 <sup>th</sup> Period	11:01-11:48	4 <sup>th</sup> Period	10:39-12:14	4 <sup>th</sup> Period	11:49-12:58
5 <sup>th</sup> Period	11:51-1:26	5 <sup>th</sup> Period	12:18-1:27	5 <sup>th</sup> Period	1:02-1:49
6 <sup>th</sup> Period	1:30-2:40	6 <sup>th</sup> Period	1:31-2:40	6 <sup>th</sup> Period	1:53-2:40

## Cell Phones

**Our goal at SVMS is to create a safe learning environment where students and staff can focus on teaching and learning. As such, SVMS will require all mobile devices to be placed in the student lockers at the beginning of the instructional day. Consistent with [CCS Policy 4318](#), failure to comply with this reasonable request may lead to further disciplinary consequences for students.**

### [Policy Code: 4318 Use of Wireless Communication Devices](#)

*The board recognizes that cellular phones and other wireless communication devices have become an important tool through which parents communicate with their children. Therefore, students are permitted to possess such devices on school property so long as the devices are not activated, used, displayed or visible during the instructional day or as otherwise directed by school rules or school personnel. Wireless communication devices include, but are not limited to, cellular phones, electronic devices with internet capability, paging devices, two-way radios and similar devices.*

## **B. Consequences for Unauthorized Use**

*School employees may immediately confiscate any wireless communication devices that are on, used, displayed or visible in violation of this policy. Absent compelling and unusual circumstances, confiscated wireless communication devices will be returned only to the student's parent or guardian.*

*The disciplinary consequences for violations of this policy shall be consistent with Section D of policy [4300](#), Student Behavior Policies. The superintendent or designee shall list in the Student Code of Conduct the specific range of consequences that may be imposed on a student for violations of this policy.*

*Aggravating factors may be considered when assigning consequences. Aggravating factors may include, but are not limited to, using wireless communication devices (1) to reproduce images of tests, obtain unauthorized access to school information or assist students in any aspect of their instructional program in a manner that violates any school board policy, administrative regulation or school rule; (2) to bully or harass other students; (3) to send illicit text messages; and (4) to take and/or send illicit photographs.*

## **C. Search of Wireless Communication Devices**

*In accordance with policy [4342](#), Student Searches, a student's wireless communication device and its contents, including, but not limited to, text messages and digital photos, may be searched whenever a school official has reason to believe the search will provide evidence that the student has violated or is violating a law or a school rule. The scope of such searches must be reasonably related to the objectives of the search and not excessively intrusive in light of the nature of the suspected infraction.*

## **D. Liability**

*Students are personally and solely responsible for the security of their wireless communication devices. The school system is not responsible for the theft, loss or damage of a cellular phone or other personal wireless communication devices.*

<b>SUBJECT</b>	<b>POLICY</b>
<b>ADMINISTRATIVE DETENTION</b>	Detention will be served during the instructional day as "Silent Lunch"
<b>APPEARANCE/DRESS CODE</b>	South View Middle School students are expected to follow the <a href="#">Uniform Dress Code</a> as approved by the CCS Board of Education and SVMS. The Dress Code is provided in this handbook and on the SVMS website.
<b>ARRIVAL AND AFTER-SCHOOL PROCEDURE</b>	The doors of SVMS open at 7:00 am, so students should not arrive before then. Once students arrive on campus, they ARE NOT to leave for any reason unless checked out by their parent/guardian in the front office. Breakfast students will enter the side door on the far side of the gym and proceed directly to breakfast and wait to be dismissed to HR. Non-Breakfast students will enter through the gym door by the boy's locker room and sit in the grade level section and wait to be dismissed to HR.

	<p>All students will be dismissed and escorted to bus or car by teachers at the end of the day through grade level doors. Students MAY NOT be dropped off in the bus parking lot for any reason..</p> <p><b>PARKING LOTS ARE FOR STAFF USE ONLY.</b></p>
<p><b>ATHLETICS</b></p>	<p><b>Eligibility (Athletic Director)</b></p> <p>Students must:</p> <ul style="list-style-type: none"> <li>● Attend SVMS</li> <li>● Can't have missed more than 13 days in the previous semester (13=eligible, 14=not eligible)</li> <li>● Can't have failed 2 or more classes for the <b>previous semester</b></li> <li>● Must have an overall average of 70 or better for the <b>previous semester</b></li> <li>● Must have a current <b>physical that doesn't expire before the end of the season</b></li> <li>● Must have current concussion, permission, code of conduct forms</li> </ul> <p>The forms with the revised date of 6/16/17 are the current forms.</p> <ul style="list-style-type: none"> <li>● Must be younger than 15 on August 31 of the current school year</li> <li>● Parent and Athlete <b>must attend the mandatory parent meeting PRIOR to tryouts</b></li> </ul> <p><b>* Meeting is scheduled for August 24th during Open House (one at 4:30, one at 5:30)</b></p> <ul style="list-style-type: none"> <li>● 6th graders may participate in athletics with the exception of Football.</li> </ul> <p style="text-align: right;">*</p>
<p><b>ATTENDANCE PROCEDURES</b></p>	<p><b>Every Minute Counts!</b> In order to learn, a student needs to be present. In order to participate in special school events such as dances, club activities, concerts and athletics, a student must be present for at least half of the school day, regardless of the daily schedule.</p> <p>Notes are required after any absence. Submit your doctor's note to your <b>homeroom teacher</b>. If a note is not presented, then the absence will be coded as unlawful. Whenever possible, it is important to schedule appointments at times other than during school hours. Students are responsible for making up work within five school days. Letters will be sent home after three, six, and ten unlawful absences.</p>
<p><b>AUTHORITY OF ADULT SCHOOL EMPLOYEES</b></p>	<p>In order to maintain a safe and caring environment, all students are expected to follow directions as given. Any adults serving in the following capacity have the authority to direct students as the need arises: faculty members, substitute teachers, clerical workers, cafeteria workers, custodians, bus drivers, and approved volunteers.</p>
<p><b>AUTOMOBILES, BICYCLES, SKATEBOARDS</b></p>	<p>In keeping with the Cumberland County Board of Education policy, no middle school student will be allowed to drive any motorized vehicle to school. In accordance with State Law, bicycle riders must wear helmets. Skateboards and hoverboards are not permitted on campus. Students who ride bikes to school should lock their bikes in the bike rack at the front of the building. Students who ride skateboards must leave them in the front office until the end of the day.</p>

<p style="text-align: center;"><b>BEHAVIOR EXPECTATIONS</b></p>	<p><b>CLASSROOM</b>      Raise your hand and get permission <u>before</u> performing an action. Do <u>all</u> of the work assigned to you to the best of your ability.</p> <p><b>HALLWAY</b>      Walk quietly on the right hand side of the hallway. Keep your hands, feet, elbows, comments, etc. to yourself.</p> <p><b>CAFETERIA.</b>      Respect other people and property at all times. Enter the cafeteria from classroom in a quiet, single file line. Students should be quiet while moving through line. No cutting in front of someone in line. Have student ID Badge/money ready to be given to the person collecting money. <b><u>Remain at your table until you are dismissed by your teacher.</u></b> Clean your area (table and floor). No food/drink allowed outside of cafeteria. (breakfast or lunch) Line up and return to room in a quiet, single file line.</p> <p><b>MEDIA CENTER</b>      Enter and leave quietly. Be quiet at all times. Follow library rules for checking books in and out. Inform the librarian immediately if books are lost or damaged. No food, drink, candy, or gum in the Media Center.</p> <p><b>OFFICE</b>      Students are not allowed to enter the office unless called or sent there for a specific reason.</p> <p><b>BUS</b>      <b>Riding the bus is a privilege and not a right.</b> School buses are a means of transportation provided by the State of North Carolina. Students are expected to conduct themselves in an orderly manner and follow the directions of the bus driver. Students are to be at their assigned stop at least ten minutes before pick-up time. The bus cannot wait for a student. Students are required to sit two or three to a seat as assigned by the driver. Students must adhere to a seating chart unless otherwise directed. Students may only ride the bus assigned to them. Students who misbehave on the school bus may be suspended from riding the bus for an indefinite period of time.</p>
<p style="text-align: center;"><b>BOOK BAGS/LOCKER USE</b></p>	<p>Book bags, athletic bags, or similar items may be used to transport school related materials to and from school. Book bags do not have to be a specific material. Immediately upon arrival at school, a student must deposit book bags in assigned lockers. Gym bags must be made of mesh or a translucent material and cannot be used to transport books. Lockers and locks (which are provided) are part of school property and may be opened and searched by an administrator as needed to maintain a safe and caring environment.</p>
<p style="text-align: center;"><b>BOOKS/TEXTBOOKS/CHROME BOOKS</b></p>	<p>Books/Chromebooks are the responsibility of students to whom they are assigned. Lost or damaged books/chromebooks must be paid for by the last day of school. If transferring to another school, the books MUST be returned to the teachers who issued them and the Chromebook must be returned to Ms. Phillips in the Media Center. . Participation privileges may be withheld if any fees are owed to the school.</p>
<p style="text-align: center;"><b>CAFETERIA</b></p>	<p>Students at SVMS eat <b>FREE</b> breakfast and Lunch. No outside food is to be brought in to students at any time. Students are expected to practice good manners in the cafeteria.</p> <p>Cumberland County Schools - Child Nutrition Services offers <b>Online Prepay (<a href="http://www.k12paymentcenter.com">www.k12paymentcenter.com</a>)</b> This system allows parents to:</p> <ul style="list-style-type: none"> <li>● Make meal payments on the internet using a credit card</li> <li>● Check your child's meal account balance</li> <li>● Get low balance alerts by email</li> <li>● See what your child is buying</li> </ul> <p><b>Online Prepay (<a href="http://www.k12paymentcenter.com">www.k12paymentcenter.com</a>)</b> brings school lunch into the age of technology. Using the secure site to make your payments and monitor your student's account gives you the assurance of knowing where your money is going and how it is being spent.</p>

<b>CHANGE OF INFORMATION</b>	It is imperative that SVMS has correct information on all of our students, particularly in the case of an emergency. If your address, telephone number, or other information changes, you <b>MUST</b> bring in documents for verification.
<b>CHECKING IN</b>	Students who arrive at school after the morning tardy bell (7:30am) must check-in and receive a pass to class. <b>PARENTS MUST ENTER THE BUILDING AND SIGN THEIR CHILD IN AT THE FRONT OFFICE.</b> Each tardy will be recorded for documentation. Students who are tardy three or more unexcused times could receive a disciplinary action. A student who arrives late due to medical appointments must bring a doctor's note and present it when checking in. Students checking in after 11:00 am will be considered absent for the school day.
<b>FINANCIAL</b>	South View Middle School <b>DOES NOT</b> accept checks. Cash and money orders only. Change for large bills is not always readily available, so please use exact change. Parents can also pay online through SCHOOL CASH ONLINE.
<b>SCHOOL COUNSELING DEPARTMENT</b>	Our School Counseling Department serves all students at South View Middle School. Classroom lessons, individual counseling and consultative services are available for students and parents. Appointments should be made in advance for conferences. Students are NOT allowed to come to the school counseling offices without teacher permission or direct request from a counselor. Ms. Linkous is the 6th grade counselor, Ms. Evans is the 7th grade counselor, and Mrs. Finn is the 8th grade counselor.
<b>HALL PASS</b>	Any student in the hallway during class time must have a hall pass from an adult and his/her ID badge. Do not leave class without a pass.
<b>HOURS OF OPERATION</b>	The official hours of operation at South View Middle School are 7:00 a.m. – 3:00 p.m. Supervision for students will only be provided during these hours. Athletics, athletic events or other school sponsored activities are the exception. School doors are locked promptly at 3:00 p.m. <b>ALL STUDENTS MUST LEAVE CAMPUS</b> unless participating in a school activity under adult supervision.
<b>ILLNESS/INJURY AT SCHOOL</b>	Any student who becomes sick at school or is injured must immediately notify school personnel. Parents will be notified as needed. In the case of an injury, an accident report will be completed. If a serious injury occurs, EMS will be contacted.
<b>INCLEMENT WEATHER</b>	Listen to local radio and television stations for information regarding school closings or delay. CCS also communicates via ParentLink, county website, and school website.
<b>IN SCHOOL SUSPENSION (Restorative Justice)</b>	<p>Students may be assigned ISS (In-School Suspension - Restorative Justice) as a consequence for a discipline referral. This program provides students an alternative setting for instruction during the regular school day. Students may be assigned to Restorative Justice (RJC) for one to five days, depending on the circumstances of the individual case. Changes in behavior need time to take place. The RJC instructor will be responsible for two basic areas of education:</p> <ol style="list-style-type: none"> <li>1. Aiding students with assignment sheets from their regular teachers and providing remedial instruction and materials when necessary,</li> <li>2. Introducing RJC units/modules on personal values and behavior</li> </ol> <p>Advantages of the RJC Program are as follows:</p> <ol style="list-style-type: none"> <li>1. The student will be allowed to remain in school.</li> <li>2. The student will be able to continue with regular classroom assignments.</li> <li>3. The student will be isolated from the rest of the student body for the entire day. (This stops the unsupervised students from being in the community during school hours.)</li> <li>4. The student will be involved in teaching sessions oriented to modify behavior, to develop skills in coping with everyday situations, to encourage positive attitudes toward self and school and to foster a more positive approach to learning academic skills.</li> </ol>
<b>LOCKERS/LOCKS</b>	Lockers are the property of Cumberland County Schools. Each student is assigned a locker and is given a lock - to be returned at the end of the year. Students may not share lockers. Students should not give lock combination to any other student. All lockers are subject to a locker search at any time. Students are to adhere to their assigned locker schedule.



<p style="text-align: center;"><b>LOITERING</b></p>	<p><b>Students are not permitted to loiter on school property before school, after school, or on non-school days. Students are not allowed to arrive to school before 7:00 a.m. and are not to be on campus after 2:45 pm unless involved in extracurricular activities under the supervision of a teacher.</b></p>
<p style="text-align: center;"><b>LOST AND FOUND</b></p>	<p>Personal belongings found on school grounds should be turned in to the office. Lost and found items may be claimed in the designated area. The school cannot be responsible for any lost items. Items not claimed by the last day of each 9 weeks will be donated to a charitable organization. Location to be determined. Rm. 122 or other area to be determined.</p>
<p style="text-align: center;"><b>MEDIA CENTER</b></p>	<p>The Media Center is open to students and staff beginning at 7:30 am.</p> <ul style="list-style-type: none"> <li>● Students are under the direct supervision of the school media specialist and must adhere to rules and regulations.</li> <li>● Students need to have a student ID badge to check out materials and are responsible for all materials checked out. To include books and Chromebooks.</li> <li>● All misplaced or damaged media materials will be charged to the person who checked out said materials.</li> <li>● Students may look up print and electronic books at the following website: <a href="http://www.destiny.ccs.k12.nc.us">www.destiny.ccs.k12.nc.us</a></li> <li>● The library runs on a fixed and flexible schedule.</li> <li>● Students can have new and replacement ID badges made in the Media Center. All students get their first ID badge FREE of charge - Replacements are \$5</li> </ul> <p><b>Fines/Collections:</b> Students will be charged for lost and/or damaged materials checked out from the Media Center.</p>
<p style="text-align: center;"><b>MEDICINES AT SCHOOL</b></p>	<p><b><u>Students are not permitted to bring any prescription or over the counter medication to school. ONLY PARENTS may bring in medicine to be administered on school grounds.</u></b></p> <p>Two types of medicine will be kept in school for students. They are (1) Prescription Medication and (2) UNOPENED, Over-The-Counter (OTC) medication accompanied by the necessary CCS paperwork. Any student who has prescription medicine that must be taken during the school hours must:</p> <ul style="list-style-type: none"> <li>● Have a "Physician's School Medication Form" for the current school year completed by the doctor and on file at school with the medication.</li> <li>● Have a PARENT/GUARDIAN bring in all medication and sign it in with the medication clerk.</li> </ul> <p>Any student who has OTC medicine that must be taken during the school hours must:</p> <ul style="list-style-type: none"> <li>● Have an "OTC Medication Release of Liability Form" and "OTC Medication Receipt Form" on file at school with the unopened, OTC medication.</li> <li>● This type of medication and paperwork is only allowable for 5 days.</li> <li>● This precaution, of course, does not preclude the administration of first aid by the school in the event of injury or accident. Students may not have possession of prescription or OTC drugs at any time.</li> <li>● Have a PARENT/GUARDIAN bring in all medication and sign it in with the medication clerk.</li> </ul>
<p style="text-align: center;"><b>NON-EDUCATIONAL ITEMS, INCLUDING ELECTRONIC DEVICES/CELL PHONES:</b></p>	<p>South View Middle School and the Cumberland County School Board recognize that cellular phones and other wireless communication devices have become an important tool through which parents communicate with their children. Students are permitted to possess such devices on school property <b>but during the school day wireless communication devices WILL be secured in the student's locker.</b> Wireless communication devices include, but are not limited to, cellular phones, electronic devices with internet capability, paging devices, two-way radios and similar devices.</p> <p><b>Students are NOT permitted to take pictures or videos unless approved by the principal.</b> Unauthorized use of devices such as MP3 players, pagers, electronic games, iPods, iPads, PSP's, tablets, cameras, cell phones, ear buds, headphones and other similar devices while on school property will result in confiscation of the device and potential administrative action. <b>South View Middle School assumes no responsibility for lost, stolen or damaged property.</b></p> <p>All students in violation of this policy will be charged accordingly. The following disciplinary actions will take place for cell phone/electronic device infractions:</p> <p>1<sup>st</sup> offense – Warning and student will be asked to put item in locker  2<sup>nd</sup> offense – Student will be asked to put item in locker and Parent (or another authorized adult) will be called  3<sup>rd</sup> offense – Parent (or another authorized adult) may pick up the item from the Front Office at the conclusion of the day or at a time determined by the school administration.  4<sup>th</sup> offense - Possible Restorative Justice</p> <p><u>Repeated infractions will result in further disciplinary action.</u>  <u>Failure to comply with a request to turn over their <b>Phone, Headphones or Earbuds</b> will result in a <b>Charge of Insubordination</b></u></p>

<p><b>OFF LIMITS AREAS</b></p>	<p>Certain areas of the campus are off limits to students during the school day. Students are not to be in these areas for any reason unless they have written permission from a teacher:</p> <ul style="list-style-type: none"> <li>· Any Parking Lot</li> <li>· Teacher's Lounge (Teachers may not get students items from the Teacher's Lounge)</li> <li>· Gym (except when supervised by school personnel) and areas behind gym</li> <li>· Playing field behind the building</li> <li>· All surrounding off campus property</li> </ul> <p>- <b>DO NOT Heat up any food for students</b></p>												
<p><b>OUT OF SCHOOL SUSPENSION (SHORT-TERM)</b></p>	<p>A short-term suspension is the disciplinary exclusion of a student from attending his or her assigned school for up to 10 school days. A student who is placed on a short-term suspension shall not be permitted to be on school property or to take part in any school function during the period of suspension without the prior approval of the school principal or assistant principal.</p>												
<p><b>OUTSTANDING BALANCES</b></p>	<p>Students with outstanding obligations (overdue books/Chromebooks, lost or damaged books/Chromebooks, fundraising money owed, etc.) could be restricted from participating in extracurricular activities (i.e. Athletics, field trips, special programs, field day activities, dances, etc).</p>												
<p><b>PARENT TEACHER CONFERENCES</b></p>	<p>Parent teacher conferences are a time for parents and teachers to meet and talk about their child's progress thus far. Conferences are by appointment only; contact your child's homeroom teacher to set up a conference. Parent teacher conference dates are:</p> <table border="1" data-bbox="630 688 1351 781"> <tr> <td style="text-align: center;"><b>FALL Dates:</b></td> <td style="text-align: center;"><b>SPRING Dates:</b></td> </tr> <tr> <td style="text-align: center;">October 23-27</td> <td style="text-align: center;">February 19-23</td> </tr> <tr> <td colspan="2" style="text-align: center;">Or by appointment with Team Teachers</td> </tr> </table> <p>If at any time outside of the set dates, you would like to speak with your child's teachers, please contact the school and set up an appointment.</p>	<b>FALL Dates:</b>	<b>SPRING Dates:</b>	October 23-27	February 19-23	Or by appointment with Team Teachers							
<b>FALL Dates:</b>	<b>SPRING Dates:</b>												
October 23-27	February 19-23												
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<p><b>PBIS POSITIVE BEHAVIOR</b></p>	<p><a href="#"><b>PBIS Matrix</b></a></p>												
<p><b>PERSONAL ITEMS</b></p>	<p><b>Please do NOT bring any personal items to school i.e. yo-yo', laser pointer, cards of any type (playing football, etc.) candy, food or drinks (unless in lunch bag/box only for lunch). Such items will be confiscated, tagged, and picked up in the office by a parent (or another authorized adult). Possession may result in a disciplinary hearing. Cell phones should be put in lockers during the school day.</b></p>												
<p><b>PHYSICAL EDUCATION</b></p>	<p>Physical Education is a required class. Students are required to dress out for participation. "Dressing out" means changing from your school uniform into appropriate clothing for physical activity and changing back into your school uniform at the end of class. To be successful in physical education class it is imperative that you dress out and participate in each class.</p> <p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>● <b>Students who dress out must change into a solid white t-shirt and solid blue or black shorts/sweatpants and tennis shoes.</b></li> <li>● <b>Students should observe proper hygiene habits (i.e. deodorant, etc.)</b></li> </ul>												
<p><b>PROGRESS REPORTS/REPORT CARDS</b></p>	<p>Progress reports and report cards are provided to parents/guardians to show the academic progress of students during different points in the school year. Progress reports are sent out half way through the nine weeks to show. Report cards are sent out at the conclusion of each nine weeks. Progress reports and reports cards are sent home by the students, except for the last report card, which is mailed. See Progress report/Report card schedule below:</p> <table data-bbox="500 1717 1214 1883"> <tr> <td><b>First Day for Students</b></td> <td>Monday, August 28, 2023</td> </tr> <tr> <td><b>Progress Reports Go Home</b></td> <td>Friday, September 22, 2023</td> </tr> <tr> <td><b>End of 1st Nine Weeks-Grading Period</b></td> <td>Wednesday, October 18, 2023</td> </tr> <tr> <td><b>Report Cards Go Home</b></td> <td>Wednesday, October 25, 2023</td> </tr> <tr> <td><b>Progress Reports Go Home</b></td> <td>Friday, November 17, 2023</td> </tr> <tr> <td><b>End of 2nd Nine Weeks-Grading Period</b></td> <td>Tuesday, December 19, 2023</td> </tr> </table>	<b>First Day for Students</b>	Monday, August 28, 2023	<b>Progress Reports Go Home</b>	Friday, September 22, 2023	<b>End of 1st Nine Weeks-Grading Period</b>	Wednesday, October 18, 2023	<b>Report Cards Go Home</b>	Wednesday, October 25, 2023	<b>Progress Reports Go Home</b>	Friday, November 17, 2023	<b>End of 2nd Nine Weeks-Grading Period</b>	Tuesday, December 19, 2023
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	<p> <b>Report Cards Go Home</b> Wednesday, January 10, 2024  <b>Progress Reports Go Home</b> Tuesday, February 6, 2024  <b>End of 3rd Nine Weeks-Grading Period</b> Tuesday, March 12, 2024  <b>Report Cards Go Home</b> Tuesday, March 19, 2024  <b>Progress Reports Go Home</b> Wednesday, April 24, 2024  <b>End of 4th Nine Weeks-Grading Period</b> Friday, May 24, 2024  <b>Last Day for Students</b> Friday, May 24, 2024  <b>Report Cards Mailed Home for Middle Schools</b> Tuesday, June 4, 2024 </p>														
<b>SCHOOL BUS</b>	<p>School bus transportation is a privilege and can be revoked at any time. Students riding the bus will observe the directions of the bus driver at all times. Violation of any of the school rules or school vehicle rules in the CCS Students Code of Conduct may result in temporary or permanent suspension from the school bus. Bus Discipline is determined by the school administration. The following consequences will be issued for bus infractions:</p> <table border="1" data-bbox="483 489 1438 751"> <thead> <tr> <th data-bbox="483 489 846 520" style="text-align: center;"><u>OFFENCE</u></th> <th data-bbox="846 489 1438 520" style="text-align: center;"><u>CONSEQUENCE</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="483 520 846 552">1<sup>st</sup> offence</td> <td data-bbox="846 520 1438 552">Warning</td> </tr> <tr> <td data-bbox="483 552 846 583">2<sup>nd</sup> offence</td> <td data-bbox="846 552 1438 583">3 day bus suspension</td> </tr> <tr> <td data-bbox="483 583 846 615">3<sup>rd</sup> offence</td> <td data-bbox="846 583 1438 615">5 day bus suspension</td> </tr> <tr> <td data-bbox="483 615 846 646">4<sup>th</sup> offence</td> <td data-bbox="846 615 1438 646">10 day bus suspension</td> </tr> <tr> <td data-bbox="483 646 846 678">5th Offense</td> <td data-bbox="846 646 1438 678">To be determined by Administration</td> </tr> <tr> <td colspan="2" data-bbox="483 678 1438 751" style="text-align: center;"> <b>**Fighting on the bus will automatically result in both an Out of school suspension and a Bus suspension, regardless of the number of previous offences.</b> </td> </tr> </tbody> </table>	<u>OFFENCE</u>	<u>CONSEQUENCE</u>	1 <sup>st</sup> offence	Warning	2 <sup>nd</sup> offence	3 day bus suspension	3 <sup>rd</sup> offence	5 day bus suspension	4 <sup>th</sup> offence	10 day bus suspension	5th Offense	To be determined by Administration	<b>**Fighting on the bus will automatically result in both an Out of school suspension and a Bus suspension, regardless of the number of previous offences.</b>	
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<b>TECHNOLOGY: RESPONSIBLE USE</b>	<p>Cumberland County Schools offers a wide computer network with Internet access and email services for students, teachers, and staff. The network and other school system technological resources provide opportunities to enhance instruction, target different learning styles and meet the educational goals of the district. The Board intends that students and employees benefit from these resources while remaining within the bounds of safe, legal and responsible use. Accordingly, the Board establishes this policy to govern student and employee use of school system technological resources. This policy applies regardless of whether such use occurs on or off school system property, and it applies to all school system technological resources, including but not limited to computer networks and connections, resources, tools and learning environments made available by or on the networks and all devices that connect to those networks. Acceptable uses of technological resources are limited to activities that support learning and teaching, except when otherwise specifically authorized by the superintendent in the best interest of the school system. Use of technological resources should be integrated into the educational program. Technological resources should be used in teaching approved standardized curriculum and in meeting the educational goals of the Board. The superintendent or designee shall ensure that school system devices with Internet access comply with federal requirements regarding filtering software, Internet monitoring and Internet safety policies. The superintendent or designee shall develop any regulations and submit any certifications necessary to meet such requirements. In addition, the superintendent or designee shall develop any other rules, procedures, forms or other guidelines needed to implement this policy. Parents <b>MUST</b> sign an <b>Internet Use Policy</b> before any student is allowed to use technological devices.</p>														
<b>TELEPHONE MESSAGES / FLOWERS AND BALLOONS</b>	<p>Personal calls and messages to students will be allowed <b>ONLY in the event of an emergency</b>. Students should make plans for appointments, alternate car rides/transportation concerns, etc., <b>BEFORE</b> leaving home for school. School phones are used for sickness and emergencies only.</p> <p><b>Students will not be removed from instructional time to take personal phone calls.</b> SVMS staff cannot take messages for change of transportation over the phone. South View Middle School does not have the personnel to deliver personal messages or gifts to students. <b>ALL FLOWER AND BALLOON DELIVERIES WILL BE REFUSED.</b></p>														

<p style="text-align: center;"><b>THEFT PRECAUTIONS</b></p>	<p>The best method to stop theft at school is to eliminate opportunities for theft to occur. Each student and employee has the responsibility of preventing theft. Listed below are some suggestions to help prevent theft:</p> <ul style="list-style-type: none"> <li>- Never leave anything in a locker that does not have a lock.</li> <li>- Band/Orchestra instruments should never be left unattended.</li> <li>- If rings are taken off to wash hands, be sure that they have not been left on the soap dispenser or sink.</li> <li>- Never bring large sums of money to school unless absolutely necessary.</li> <li>- Never put a purse on the bleachers during assembly programs.</li> <li>- Leave unnecessary personal items at home.</li> </ul> <p><b><u>South View Middle will not be responsible for items that are lost or stolen. This includes cell phones.</u></b></p>
<p style="text-align: center;"><b>UNIFORM POLICY</b></p>	<ul style="list-style-type: none"> <li>● <b>Shirts</b> must be solid with a collar and no logo, larger than a quarter, according to the following grade level:  <b>6<sup>th</sup> Grade -ORANGE/WHITE 7<sup>th</sup> Grade – NAVY BLUE 8<sup>th</sup> Grade - BLACK</b></li> <li>● <b>Slacks</b> must be <b>khaki (tan) or black</b> and must be worn on the hip with a belt. Slacks are defined as having a button and zipper and being non-denim material. Spandex, Leggings, Joggers, Jeggings, cut offs, or any other fitting or skinny legged pants are prohibited.</li> <li>● <b>Shorts/Skirts/Skorts</b> must be khaki (tan) or black worn on the hip. They must be knee length or longer. No Cutoffs. Shorts are defined as having a button and zipper and being non-denim material.</li> <li>● <b>Shoes:</b> Matching, dress, casual or tennis shoes with closed toes and closed heels must be worn. Slides, flip flops, bedroom shoes, shower shoes and crocs are prohibited.</li> <li>● <b>Sweatshirts/Sweaters</b> must be a Solid Black, Navy or a school bought sweatshirt may be worn over a plain uniform collar shirt visible at all times.</li> <li>● <b>Coats/Hoodies</b> can be worn to school but must be placed in the locker once on campus</li> <li>● <b>Head Gear:</b> No hats or headgear are allowed; which includes, but is not limited to, ear muffs, bandana, head scarves, sunglasses, picks, non-prescription glasses/contacts, and athletic headbands. Headbands can only be worn to secure hair and are not to be worn on forehead or neck. Religious accommodations requiring head gear will be honored.</li> <li>● <b>ID Badge:</b> ID cards are to be properly displayed (worn around the neck or on the shirt) at all times for general safety purposes.</li> <li>● <b>Personal Bags:</b> Purses should be no larger than a textbook, if it is taken in the classroom. Cell phones must remain in the locker.</li> <li>● <b>Bags:</b> All Bags, to include purses, must be secured in locker once on campus. Clear or mesh bags with only gym clothes can be retrieved during the day.</li> <li>● <b>Accessories:</b> Solid white, black and navy stockings and ties are acceptable</li> <li>● <b>Prohibited Items:</b> Holes/tears in clothing, large/spiked jewelry, clothing with chains, stickers, face paint, costumes, and excessive jewelry.</li> <li>● On approved dress days students must adhere to all other CCS dress code policies and approved Administration School Spirit items.</li> </ul> <p>The administration has discretion in making final judgments relating to the appropriateness of dress or anything that can be seen as inappropriate or disruption to the educational environment. The appearance of our student body reflects upon the climate of our school. Students are expected to adhere to standards of dress and grooming that are acceptable in a positive learning environment</p>

<p style="text-align: center;"><b>VISITORS AT SCHOOL</b></p>	<p>Students are not allowed to bring visitors to school during the school day. Parents and other persons wishing to visit the school on official business should report directly to the front office and sign in. Anyone visiting a student must be listed on the student's contact card. Persons not listed are not permitted to have contact with the student. Visitors will be issued a badge that must be worn at all times.</p> <p><u>PARENT VISITATION GUIDELINES</u></p> <p>Parents are always welcome to observe classes at SVMS. In order to make your visit a productive one with minimal disruptions to the normal learning environment, we ask that you abide by the following guidelines:</p> <ul style="list-style-type: none"> <li>● <b>All visits must be cleared with a school administrator prior to the classroom observation.</b></li> <li>● <b>No visits will be allowed to any class that is testing.</b></li> <li>● <b>At no time during the observation will a visitor be allowed to interact in the class. The purpose of the visit is for observation only. Any interaction with the teacher will need to take place during a parent-teacher conference.</b></li> <li>● <b>Visitors may not engage students in conversation while in the classroom.</b></li> <li>● <b>Visitors must sit where assigned by the teacher.</b></li> <li>● <b>If your visit must be cut short, we ask that you exit the classroom with as little disruption as possible. Please remember not to engage the teacher or students in conversation as you leave.</b></li> <li>● <b>Persons in violation of these guidelines are subject to removal from school property and/or issued a no trespassing order.</b></li> </ul>
<p style="text-align: center;"><b>WITHDRAWAL FROM SCHOOL</b></p>	<p>All withdrawals are obtained through the Registrar with the approval of the principal. Parents should contact the school for information regarding withdrawal procedures. Please allow a reasonable amount of time for the withdrawal paperwork to be processed, usually 48 hours. All SVMS issued materials must be returned before the withdraw process can be completed. (Library Books, Textbooks, Any money owed, Borrowed Chromebooks, etc)</p>