

School Improvement Team Voting

LEA or Charter Name/Number: Cumberland County Schools - 260

School Name: Bill Hefner Elementary

School Number: 367

Plan Year(s): 2023-2024

Voting: All staff must have the opportunity to vote anonymously on the School Improvement plan

For: 41

#Against: 1

Percentage For: 98%

Date Approved by

Vote: August 14, 2023

School Improvement Team Membership

From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot. Unless the local board of education has adopted an election policy, parents shall be elected by parents of children enrolled in the school in an election conducted by the parent and teacher organization of the school or, if none exists, by the largest organization of parents formed for this purpose. Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be member of the building-level staff."

Committee Position*	Name	Year Elected
Principal	Dr. Zakiyyah Backman	2023
Assistant Principal		2023
Instructional Coach/SIT Chair	Amanda Pate	2023
Teacher Assistant Representative	Emily Elsey	2023
Parent Representative	Brent Goad	2022
Kindergarten Teacher	Angela White	2023
1 st Grade Teacher	Paloma Lepley	2023
2 nd Grade Teacher	Marjorie Harp	2023
3 rd Grade Teacher	Jordan Townsend	2023
4 th Grade Teacher	Emily Hester	2023
5 th Grade Teacher	Peyton Ashley	2023
Guidance Counselor	Michelle Green	2022
Guidance Counselor	Megan Clark	2021
Instructional Coach	Ashley Bunce	2021
Inst. Support Representative	Ivey Tucker	2023
AIG Teacher	Ayana McDuffie	2023
EC Teacher	Ashley McKinnon	2023
Social Worker	Danielle Sawyer	2023
Resource Representative	Mischa Smith	2022

*Add to list as needed. Each group may have more than one representative.

Title II Plan

Instructions: Complete each cell highlighted in red (content controls will also appear in red when you hover the cursor over them). Refer to the SAMPLE Title II Plan located on page 5 for examples.

School: Bill Hefner Elementary

Year: 2023-2024

Description of the Plan

Purpose:	The purpose of this plan is to provide a detailed description of staff development expenditures.
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Budget Amount

AMOUNT

Total Allocation:

2,649.00

Budget Breakdown

Briefly describe the title of and purpose for this staff development:

Staff Development 1

The purpose of the staff development is to allow teachers time to analyze various types of data to improve targeted teaching, remediation groups, and differentiation. This staff development will take place during the regular school day.

DESCRIPTION

AMOUNT

Personnel:	K-5Teachers (12 subs)	90.00/day
Training Materials:		
Registration/Fees:		
Travel:		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow-up Activities:		
Total for staff development 1:		\$1,080.00

Budget Breakdown

Briefly describe the title of and purpose for this staff development:

Staff Development 2

The purpose of the staff development is to allow teachers time to analyze various types of data to improve targeted teaching, remediation groups, and differentiation. This staff development will take place during the regular school day.

DESCRIPTION

AMOUNT

Personnel:	k-5 Teachers Data Day	90.00/day
Training Materials:		
Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow-up Activities:		
	Total for staff development 2:	\$1,080.00
	Grand Total	\$2,160.00

District Wide Components

Duty Free Lunch	Please indicate if your School Improvement Team vote for your teachers to have duty free lunch by indicating yes (Y) or no (N) in the box to the right.	No
Duty Free Planning Time	Please describe approximately how much planning time your teachers have during a week: Teachers have 40 minutes of planning four days a week, with 40 more additional planning minutes on a double day, with a total of 200 minutes of planning time.	
PBIS School	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right:	Yes.
PBIS rating from previous year	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	Green Ribbon
Parental/Family Engagement	Please describe your parent/family engagement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.): Our school has planned monthly activities for our parents and families to participate in. We have parent-teacher conferences twice a year, once in November, and once in March.	
Safe and Orderly Schools	The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.	
Review of the SIP plan and notification of changes	As part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has changed.	