

## Comprehensive Progress Report

**Mission:** Providing a loving, creative, collaborative community where everyone wants to learn and grow!

**Vision:** Preparing every scholar to become respectful, dedicated, creative learners.

**Goals:**

By June 2024, Benjamin Martin Elementary School will move from a D school performance grade to a C or higher school performance grade. A2.04, A4.01

By June 2024, we will see an increase in overall reading proficiency on the EOG from a 38.7 to a 56. A2.04, A4.01

By June 2024, all teachers will be attentive to students' emotional states, guide students in managing their emotions, and arrange for support and interventions when necessary. A4.06



! = Past Due Objectives

KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		High expectations for all staff and students			
KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Our goal is to train and provide support to all stakeholders in the area of MTSS. The implementation of Tier III referrals to the PBIS committee have not been equal to the referrals in ABE. The referral gives teachers a support system to aid in teaching students new learning and behavior habits. There are several teachers who need help in implementing effective classroom management strategies in a consistent manner. Tier III is not consistently implemented.	Limited Development 10/11/2022		
<i>How it will look when fully met:</i>		Teachers will attend PBIS refresher PD at the beginning of the year. They will teach the PBIS model as well as school and classroom expectations based on "Teach Like A Champion." Teachers will revisit and review school-wide expectations and school and classroom rules at the beginning of the school year and during varying times throughout the school year, i.e., after extended breaks, when necessary. Students will adhere to school-wide expectations, school rules, and classroom rules. Evidence will be a decrease in discipline data compared to the 2019-2020 school year.		Catherine Clayton	06/06/2025
<i>Actions</i>			<b>0 of 2 (0%)</b>		
	10/11/22	Our genius bars will address needs for teachers who need additional support with classroom management.		Catherine Clayton	06/06/2025

Notes: November 27,2023 Genius bar - topics teaching a bridges lesson, learning.com, organizing the MTSS drive)  
October 9 schedule was established to have genius meetings, fourth Monday of the month

April 24 genius bar was held with topics : Extensions and Enrichments for Early Finishers, Military Family Life Counselor Resources for military families, Impero For Beginners with, Jeopardy Labs , AI-Integrated Classrooms: Get Ready for the Revolution

March 27 Genius Bar was held with topics create an email signature, deeper look at tools on class dojo, literacy centers, High yield strategies, self care for premier professionals

January 30 Genius Bar was held organized recess, IEP modification in the regular classroom, An emotional support system, Tier 1 behavior support November 28 Genius Bar was held : Number talks, Boom Decks, Tier 1 interventions, Classroom management, Low prep high intensity activities September 26 genius bar was held, classroom management, and google resource.

October 24 Genius bar was held. The topics were Utilizing Canvas during Small Group Instruction with Ms. Corbin, LETRS training with Mrs. Moore (required session for K-5 teachers), Classroom Management with Mrs. Beinke, Recycling Information with Mrs. Gray and Donors Choose with Mrs. Steigelman.

10/11/22	Daily Second Step lessons will be taught 15 minutes weekly by each classroom teacher. Professional Development will be provided to staff as well as Second Step curriculum and lesson plans. Counselor will provide a daily Mindfulness moment from the CCS calming site on morning televised school news.
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Diane Austin

06/06/2025

*Notes:* November 1-30 Second Step is being taught,  
October 1-31 Second step is being taught in classrooms  
October 9-13 Survey was sent out for staff to fill out  
September Second Step began in regular education classrooms  
May 1-19 Second Steps and mind yeti lessons continued  
April 1-31 Second Steps lessons continue to be taught, Mid Yeti was introduced for those who have finished 20 lessons, this resource is found on second step lessons'  
March 1-31 Second Steps lessons continue to be taught  
February 1-28 Second Steps lessons continue to be taught  
January 1-31 Second Steps lessons continue to be taught  
December 1-20 Second steps lessons continue to be taught.  
November 1-30 Second Step lessons continue to be taught.2022  
Aug 2022 New staff was provided staff development on Second Step. A Refresher was offered to those who used it last year.  
Sept 12 Second Step lessons were started.  
OCT 1-31 Second Step lessons continued to be taught daily

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Curriculum and instructional alignment			
KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		We have implemented the reading series, Wonders, and are currently utilizing Wonders along with guided reading. We have completed the several years of implementation of our EnVisions Math curriculum. Science is taught in grades K-5 daily.	Limited Development 10/11/2022		
<i>How it will look when fully met:</i>		Teachers will be fully implementing Wonders for whole group. EnVisions will be used with fidelity during the math block. Science units will be used for a minimum of 30 minutes daily in every K-5 classroom. Evidence of full implementation will be where each teacher submits weekly lesson plans that will be monitored by Leadership team and feedback will be given. Teaching with fidelity will increase student performance across all subject areas.		Tina Baker	06/07/2024
<b>Actions</b>			<b>1 of 3 (33%)</b>		
10/11/22	Teachers will attend PLC meetings where instructional coaches will train them in the new format for math units. The first will be training and work/help sessions will happen in the following sessions. This will be monitored by PLC attendance and lesson plans that are turned in weekly.		Complete 06/06/2023	Christina Moore	06/09/2023
<i>Notes:</i> November new unit plans assigned October unit plans for reading , math, Social studies and science are being discussed and a deeper dive in what is needed to be taught Data days were Nov 1 and 2 for 3-5 grades were given half day planning to dissegregate data and apply to the classroom week of March 25 EOG math planning was held week of March 12 unpack a math lesson with high yield strategies week of Feb. 13 math planning techniques of Numbered Heads/Collaborative Pairs Briefing week of Sept 12 PLC contained Math Canvas Walk Through/Unpack standards for Math week of Sept. 19th Week of October 17 contained math Data Discussion, Work Session, Sample Small Group Schedule, Ben Martin Digital Data Wall 22-23					

10/11/22	Teachers will be fully implementing Wonders for whole group. This will be monitored through weekly lesson plans submitted by all regular classroom teachers.		Tina Baker	06/01/2024
<p><i>Notes:</i> Month of November Wonders lesson plans were submitted  Month of October 2023 all grade levels submitted an unit plan for Reading. It was then followed by a presentation and discussion of objectives and activities for the second unit.  Sept 2023 Unit planning was introduced and modeled for all subjects including reading  May 2023 Wonders lessons and Envision lessons were used for whole group instructions  Apr 2023 Wonders lessons and Envision lessons were used for whole group instructions  Mar2023 Wonders lessons and Envision lessons were used for whole group instructions  Feb 2023 Wonders lessons and Envision lessons were used for whole group instructions  Jan 2023 Wonders lessons and Envision lessons were used for whole group instructions  Dec 2022 Wonders lessons and Envision lessons were used for whole group instructions  Nov 2022 Wonders lessons and Envision lessons were used for whole group instructions  Oct 2022 Wonders lessons and Envision lessons were used for whole group instructions  Sept 2022 Wonders lessons and Envision lessons were used for whole group instructions  Aug 2022 Teachers began using the Wonders program and Envision program in alignment with CCS pacing guides. Lesson plans are submitted weekly as to progress.  Sept 2022 teachers continue to turn in lesson plans with alteration for Sept 30 due to inclement weather.  October 2022 teachers continue to turn in lesson plans using the Wonders curriculum and Envision curriculum using the CCS pacing guide.</p>				
10/17/23	EnVisions will be used with fidelity during the math block. This will be monitored through weekly lesson plans submitted by all regular classroom teachers.		Christina Moore	06/09/2024
<p><i>Notes:</i> November 28-30 PLC dedicated to Envision math  October 2023 Select grade levels completed unit planning for math. It was then submitted and discussed during PLCs.  September 2023 unit planning format was introduced. Unit 2 was completed for all grade levels as an example of how to complete the form.</p>				

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Student support services			
KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Teachers are currently using research based curriculum for whole and small group instruction. The Wonders program as well as mclass individualized instruction for Teir 2 and 3 small group instruction.	Limited Development 10/11/2022		
<i>How it will look when fully met:</i>		Teacher lesson plans contain the 4 C's to provide Tier 1 instruction to all students. Teachers regularly participate in a variety of professional development to facilitate their understanding of data analysis, MTSS, and intervention strategies. A school wide intervention matrix is used to identify students in need of support. PLC's participate in Kid Talk and work collaboratively to design appropriate interventions for students. Tier 2 and Tier 3 implementation plans are monitored with fidelity. Evidence for this indicator includes differentiated lesson plans, student data regarding movement in and out of Tiers and academic achievement.		Tina Baker	06/07/2024
<b>Actions</b>			<b>0 of 4 (0%)</b>		
	8/18/23	The Reading Lab Facilitator will be working with the Leadership Team and classroom teachers to desegregate data and facilitate instruction to support students' areas of weakness on assessments (K-2 mClass assessments and 3-5 pre and post-test). The Reading Lab Facilitator's lessons will include a vocabulary component.		Tina Baker	06/06/2024
		<i>Notes:</i> November 2023 Students attended reading lab with groups working on different skills October 2023 Teachers uploaded students' performance so classes could begin individualized sessions to address all students' needs. September Reading lab schedule was implemented. Students were attending and doing whole group activities to familiarize themselves with the new resource.			
	8/18/23	Students will engage in the online platform Accelerated Reader. Classroom progress will be monitored weekly for percentage correct (70%).		Tina Baker	06/06/2024

*Notes:* November 2023 school points 1071.4 out of 2471 students active 301 out of 375 AR board was introduced and are being utilized: Individual classroom points and grade level points are being announced on TNN October 2023 AR was presented at staff meeting and a detailed email was sent out from Mrs Clark on how the program would work and log in for both teachers and students.  
September 2023 AR program was bought and set up for student use.

9/4/23 EC students will be offered after-school tutoring to address deficits in learning beginning in the month of January.

Tina Baker

06/07/2024

*Notes:*

11/14/22 Teachers will have differentiated small groups to address the diverse learning needs of their students.

Christina Moore

06/07/2024

*Notes:* November 2023 PEPS were reviewed and adjustments were made as needed  
October 13 PEP notification letters were sent home to alert parents that the student was in need of extra remediation.  
September 2023 Students were assessed and PEP were created for students in Tier 2 and Tier 3 .Week of May 1 PEP reviews were held to have in place for next year's teacher  
Week of Feb 10 Pep reviews were worked on for students to evaluate effectiveness of lessons Week of 10/3/2022-10/17/2022 PIC's was investigating data and the next steps in the MTSS process for the levels week of 10/31-11/4 PLC dedicated to SST training



KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Ongoing conversations are being held with teachers to address the impact of meeting all students' emotional needs, guiding students in managing their emotions, and arranging for supports and intervention. We are working on meeting these needs through PBIS and other components of MTSS.	Limited Development 10/11/2022		
<i>How it will look when fully met:</i>		All teachers will be attentive to students' emotional states, guide students in managing their emotions, and arrange for support and interventions when necessary. Discipline referral rates will decrease, and overall student performance data will increase. The PBIS committee will continue to provide incentives/rewards for students.		Diane Austin	06/07/2024
<b>Actions</b>			<b>0 of 3 (0%)</b>		
10/11/22		We will continue the implementation of a fully functional Positive Behavioral Intervention and Supports program. The implementation of this framework includes a representative school leadership team that works with the staff, students and administrators to: (1) identify and monitor school-wide outcomes; (2) develop systems to support implementation and sustainability; (3) implement evidence-based practices to increase a positive social climate and learning environment; and (4) Continue the use of data management systems to monitor progress and make effective data based decisions based on the school context.		Diane Austin	06/07/2024

Notes: November PBIS point tracker was introduced  
 October Safety Patrol was started for 5th grade. Assistance in the morning arrival. The student can earn this position through responsible respectful behavior.  
 September 2023 Students began receiving incentives for Tiger points.  
 August 2023 PBIS was introduced to students in individual classrooms  
 April 2023 \*81% of students have or will reach 95 tiger points this year  
 \* BIMAS was filled out on students for parents who did not opt them out  
 October 2022 PBIS continues, a new tracker was created to help keep track of SIP goals. Daily reminders on TNN are given by Ms Austin. Rewards continue to be given.  
 8/5/2020 PBIS virtual and incentives were presented to staff during staff development by Stephanie Barbee and Jeanette Hubbard  
 11/18/2020 Erica Butler presented the PBIS implementation and PBIS mentoring program during a lunch and learn session  
 2/16/2021 Reminders at staff meeting about transitioning to blended learning and PBIS  
 October 1-31 Ms Austin has given daily reminders of incentives on TNN. Students from the second grade have been featured on TNN for receiving 95 tiger points.  
 November 1-31 Students continue to appear on TNN for receiving 95 tiger points.  
 December 8 PBIS team meets to be sure that teachers have matrix and slant posters, give reminders to do Second Step with Fidelity, address attendance, tardies and early check outs  
 January 26 -remind teachers to give points and incentives, there have been 22 referrals to mentor program, March 11 15 SEL lessons need to be completed April 1-30 Students continued to receive points. Ms Austin gave daily reminders on TNN for point prizes, students also appeared on TNN. Students also received 300 points prizes. May 1-20 Students continued to receive points. Ms Austin gave daily reminders on TNN for point prizes, students also appeared on TNN. Students also received 300 points prizes.

10/11/22 Teachers will teach Second Step lessons weekly for 15 minutes. Lessons will come from CCS Student Services. The Leadership Team will observe teachers teaching Second Step lessons and monitor student social progress via ABE.

Diane Austin

06/07/2024

Notes: November 1-30 Second Step lessons are being taught  
 Oct 6 2023 Second step survey was sent out to acquire the time of day it was being taught, along with progression status.

September New accounts were established for new staff members to have access to the program.

April 2023 80% teachers have or will completed 15 out of 20 lessons 14 teachers have completed all 20 lessons

mind yeti is being encouraged for classes to use

October 2022 Second step lessons continue to be taught. Majority of teachers completing a minimum of 5 lessons.

Monthly meetings were held by the PBIS committee starting in October the 4th Wednesday of the month.

The fourth PLC of the month was dedicated to reading the military support letter on how to support military students and holding a discussion about the information starting in January 2021

Second Step was begun on September 7, 2021 and will continue through the year..

September 1-30 Second Step lessons are presented daily by classroom teachers.

October 1-31 Second Step lessons are presented daily by classroom teachers.

November 1-30 Second Step lessons are presented daily y classroom teachers and Ms Austin presents breathing techniques during the morning news network

December 1-16. Second Step lessons are presented daily y classroom teachers and Ms Austin presents breathing techniques during the morning news network

January 1-31 Second Step lessons are presented daily y classroom teachers and Ms Austin presents ABC calming strategies during the morning news network Students were also given a paper copy to help them.

Feb 1-28 Second Step lessons are presented daily y classroom teachers and Ms Austin presents ABC calming strategies during the morning news network Students were also given a paper copy to help them

March 1-31 Second Step lessons are presented daily y classroom teachers and Ms Austin presents ABC calming strategies during the morning news network Students were also given a paper copy to help them

March 28 genius bar offered growth mindset to benefit students opinion of self

April 1-30 Second Step lessons are presented daily y classroom teachers and Ms Austin presents ABC calming strategies during the morning news network Students were also given a paper copy to help them

May 1-20 Second Step lessons are presented daily y classroom teachers and Ms Austin presents ABC calming strategies during the morning news network Students were also given a paper copy to help them Year

end 70% of teachers have finished 15 or more lessons and 86% have finished 10 or more of lessons.

10/11/22 Teachers will receive information at the beginning of the year on calming corners. They will be expected to have a calming corner in their room and teach procedures for student usage. This will be monitored beginning of the the year, middle of the year and end of the year with a survey which will check in on needs and usage of the strategy.

Diane Austin

06/07/2024

*Notes:* October 16,2023 correlate members were asked to remind teachers of use of calming corners  
 September 2023 survey was sent out to collect information on where placement of calming corners were and if refills were needed for the components of the calming corner.  
 Sept 18 reminder was given out to use calming corners effectively  
 Aug 2022 Teachers were given the calming corner items. Expectations were set to have one set up in the room. An email was sent out with helpful hints for them.

KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Fifth grade students visit Westover Middle in helping to prepare them for the transition to middle school. Kindergarten holds Beginners Day for incoming kindergarten students and families.	Limited Development 10/11/2022		
		Priority Score: 2                      Opportunity Score: 2	Index Score: 4		
<i>How it will look when fully met:</i>		All students and families will have the opportunity to visit the upcoming grade level. They will learn curriculum and expectations for the next school year.		<b>Christina Moore</b>	<b>06/09/2025</b>
<i>Actions</i>			<b>1 of 2 (50%)</b>		
10/11/22	A schedule will be created for implementation in April 2023 for students to attend an upcoming grade level for upcoming year. They will engage in a reading/math lesson for the upcoming year. This will be monitored through created schedule.		Complete 06/09/2023	Jeanette Hubbard	06/09/2023

*Notes:* April 2023 \*a crossing over ceremony will be done for prek students and 5th graders planned by successful students  
 \* Kindergarten showcase will happen as an evening event for parents and new kindergarteners  
 Beginners day was held April 30, 2021 for upcoming kindergarten students. It was a virtual meeting.  
 Beginners day will be held in April for upcoming kindergarten students.  
 Fifth grade students will attend Westover Middle School orientation.

10/2/23 Students entering kindergarten will come at staggered entry, where data will be gathered on needs of individuals. Then classes will be formed in the best of interest of students receiving additional support. 5th grade students will attend Westover Middle School to gain a familiarity in the structure and building for the following year.

Catherine Clayton

06/09/2025

*Notes:* Sept 5, 2023 Kindergarten classrooms began with full classrooms and on a regular routine.  
 Aug 28-Sept 1 Kindergarten students came in staggered entry to the beginning of the year. They were assessed Monday-Thursday. Friday classrooms were formed to benefit all students having an equal opportunity to receive individualized teaching Friday open house was held for students and parents.

**Implementation:**

06/06/2023

**Evidence**

6/6/2023 Beginner's Day was held May 3, 2023. Fifth grade visited Westover Middle School March 16. Teachers visited classes in the grade below during PLC to see routines of class and meet the students.

**Experience**

6/6/2023 Students were exposed to the next year's environment.

**Sustainability**

6/6/2023 Beginners day and Westover visit will need to continue.

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Strategic planning, mission, and vision			
KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		A leadership team consisting of the principal, teachers who lead the Instructional teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices.	Limited Development 10/11/2022		
<i>How it will look when fully met:</i>		The leadership team meets weekly to monitor and discuss effective practices. The SIT meets monthly to discuss effective practices. Each grade level team will meet in PLCs monthly to discuss effective practices. This will allow for collaboration and sharing of best practices to ensure the success of our students.		Corine Warren	06/01/2025
<b>Actions</b>			<b>0 of 3 (0%)</b>		
10/11/22	Grade levels will participate in PLCs to discuss student progress and identify areas of support.			Tina Baker	06/01/2025
<i>Notes:</i> Week of Sept 11 PLC focused on MTSS Week of Apr 30 PLC focused on student data Week of Mar 26 PLC focused on student data Week of Feb 2 and Feb 12 PLC focused on student data Week of Jan 7 and Jan 28 PLC focused on student data Week of Dec 3 and Dec 12 PEP reviews were held and evaluated for effectiveness for each student by the grade level teams Week of Nov 15 data was looked at for MTTSS October 2022 PLC continue weekly for all grade levels topics have been MTSS, small group plans and data disgregation.					
10/11/22	Our school leadership team meet with district curriculum leadership specialist once a month to assess progress and implementation of effective pactices.			Corine Warren	06/01/2025
<i>Notes:</i> October Math specialist came to PLC to help with math pacing guide					
10/11/22	Conduct leadership meetings to review instructional feedback from the CCS rounds tool, Mastery Connect, SuccessMaker and mClass assessment data, teacher PD and coaching needs, and resouces needs.			Corine Warren	06/01/2025
<i>Notes:</i> The leadership team meet at least 4 times to discuss matters that affect the staff and students.					

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Distributed leadership and collaboration			
KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Each grade level has an assigned grade level planning time each week/PLCs. Specific duties, however, are not assigned among the team with the exception of identifying the grade level chairperson	Limited Development 10/11/2022		
<i>How it will look when fully met:</i>		All teachers will have an assigned duty during weekly PLC's collaborative planning sessions.		Tina Baker	06/06/2025
<b>Actions</b>			<b>0 of 1 (0%)</b>		
	10/11/22	Each PLC has been designated for a purpose. It is rotated on a monthly schedule of assessment/data, MTSS, Reading and Math.		Tina Baker	06/06/2025
<i>Notes:</i>		Week of Nov 27 PLC dedicated to Envision math training Sept 18 correlate chair people were decided Sept PLC's have begun. The focus has been on teaching how to access the resources on the ccs academic canvas and MTSS paperwork and procedure. October PLC's continue. The focus has been on lesson planning, small group lessons and MTSS process and paper work.			

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Monitoring instruction in school			
KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The Administrative team conducts walkthroughs and classroom observations, both formal and informal, on a regular basis to ensure the effectiveness of classroom instruction. The evaluators currently provide feedback during post-observation conferences.	Limited Development 10/11/2022		
<i>How it will look when fully met:</i>		The administrative team will conduct weekly walkthroughs and observations for all classroom teachers with the primary focus on instruction engagement, and small group. The observers will provide each teacher with constructive feedback in a timely manner using the CCS iRounds tool. The administrative team meet weekly to discuss the feedback data and results as well as plans for further coaching of instruction or PD.		Corine Warren	06/06/2025
<b>Actions</b>			<b>0 of 2 (0%)</b>		
	10/11/22	The Administrative team will collaboratively create a schedule for iRound walkthroughs and individual observations.		Corine Warren	06/06/2025
<i>Notes:</i> September -October 2022 first observations have been provided for teachers					
	10/11/22	Upon completion of the observation, the observer will conduct a post-observation conference within a period of 10 days of the observation. During the post-observation conference, two-way, honest and supportive feedback will be provided to allow teachers to become aware of areas of strengths and weaknesses. Teachers will record best practices observed and suggested strategies for improvement on their feedback reflection form.		Corine Warren	06/06/2025
<i>Notes:</i> September-October 2022 post conferences were held with teachers after observations within 10 days of the observation.					



Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Quality of professional development			
KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Teachers were observed and based on observation , teacher feedback, student Reading 3D scores and EOGs scores. It was determined that there are staff that could present professional development to help others close the gaps.	Limited Development 10/11/2022		
<i>How it will look when fully met:</i>		Teachers will be asked to present a professional development for colleagues based on strengths observed from data or classroom observation. Attendance sheets from Genius bar will be available to document.		Catherine Clayton	06/09/2025
<b>Actions</b>			<b>0 of 1 (0%)</b>		
	10/11/22	Administrative Team will perform weekly iRound walkthroughs based on the iRound Rubric.		Corine Warren	06/09/2025

*Notes:* September -October 2022 observations were done by Warren and Hefner.

We have completed the walkthroughs weekly using the new I-Rounds Rubric. This was started during September 2020.

October 1-31 classroom observations have been conducted by Ms Hefner and Ms Warren

November 1-30 classroom observations have been conducted by Ms Hefner and Ms Warren

December 1-16 classroom observations have been conducted by Ms Hefner and Ms Warren

January 5-31 classroom observations have been conducted by Ms Hefner and Ms Warren

February 1-28 classroom observations have been conducted by Ms Hefner and Ms Warren

March 1-31 classroom observations have been conducted by Ms Hefner and Ms Warren

April 1-30 classroom observations have been conducted by Ms Hefner and Ms Warren

May 1-10 classroom observations have been conducted by Ms Hefner and Ms Warren

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Talent recruitment and retention			
KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Currently Teachers are using the Evaluation and setting Smart Goals that pertains to the Teacher Evaluation Rubric.	Limited Development 10/11/2022		
<i>How it will look when fully met:</i>		Administrators will explain and model for teachers how to prepare measurable goals in order for them to better understand how goals are formed. Teachers will review the results/feedback from their evaluations to better prepare their goals. They will use the goals for their PDP to show where they want to be by the end of 2022-2023 school year.		Corine Warren	06/06/2025
<i>Actions</i>			<b>0 of 1 (0%)</b>		
10/11/22		Administrators will work with teachers as a whole to create a common school goal. They will also work with teachers to create their first individual/personal goal to ensure they are using proper goal-setting techniques (i.e., measurable, obtainable)		Catherine Clayton	06/06/2025
<i>Notes:</i>		November working on a sunshine fund December 14 social they are reaching out to businesses to donate food or give a good deal November 21 pie/cookie social Sept 2022 A presentation was sent out that had the school goal and directions on how to create personal goals. At grade level planning time was allotted for teams to work on PDP and have availability to admin for questions.			

Core Function:		Dimension D - Planning and Operational Effectiveness			
Effective Practice:		Resource Allocation			
KEY	D1.02	The LEA/School has aligned resource allocation (money, time, human resources) within each school's instructional priorities.(5171)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		School currently works to maximize resources (time, staffing, and funding) to our best ability to ensure the focus is on school improvement and student success.	Limited Development 10/08/2023		
<i>How it will look when fully met:</i>		After reviewing the Resource Allocation Review and discussing this with the School improvement Team, the school will put strategies in place to ensure that all resources are equitable and aligned with main school improvement indicators.		Kim Robertson	05/31/2025
<b>Actions</b>			<b>0 of 1 (0%)</b>		
	10/8/23	The principal will share their current plan of resource expenditures during the BOY and MOY Data Meetings. All resources should be directly tied to their School Improvement Plan Indicators and student achievement.		Kim Robertson	03/29/2024
<i>Notes:</i>					

Core Function:		Dimension E - Families and Community			
Effective Practice:		Family Engagement			
KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Curriculum nights are already being conducted and have been revamped for new curriculum resources.	Limited Development 10/11/2022		
		Priority Score: 3                      Opportunity Score: 2	Index Score: 6		
<i>How it will look when fully met:</i>		Parents attendance at special nights like Curriculum Night, Math Night, Science Night will be at 80%.		<b>Tina Baker</b>	<b>06/06/2025</b>
<i>Actions</i>			<b>0 of 1 (0%)</b>		
	10/11/22	Curriculum nights will be offered to parents during after school hours to educate parents on new curriculum resources and how they can better help their child. This will be monitored through parent sign in and surveys. This includes math, science, SEL, and ELA.		Gretchen Brown	06/07/2025
<i>Notes:</i>		November 20,2023 BMES hosted community chats with Dr Connely October 16, 2023 Backpack buddies were discussed and started in November ideas for giving back to the community which will be explored at next meeting 11-8/11-9-2023 awards assemblies were held for k-5 grade 10-12-2023 Curriculum night has been scheduled and jobs assigned and parents have been sent information with RSVPs. 9-1-2023 Kindergarten open house was offered and attended by parents and students. 8/24/2023 Open House was held. Parents were introduced to teachers and individual expectations of each teacher for the year were shared via a welcome letter and face to face interactions. 10/11/22 Parent Curriculum Night was held from 6-8 pm. Our school hosted 200 parents in attendance and staff effectively shared each grade level curriculum details to inform our parents of learning expectations.			
<i>Implementation:</i>			06/26/2023		
<i>Evidence</i>		6/26/2023			

<b>Experience</b>	6/26/2023			
<b>Sustainability</b>	6/26/2023			