



REQUEST FOR QUOTE

DUE DATE FOR QUOTE: **12:00 pm (ET) April 18, 2022**

Item: Book Vending Machines	Name of School and Address: Cumberland County Schools
Source of Funds: Federal grant	2491 Gillespie St.
Fayetteville, NC 28306	
Refer inquiries in writing only to: Mike Anderson mikeanderson@ccs.k12.nc.us	

Proposals, subject to the conditions made a part hereof, will be received at this office (**2491 Gillespie St., Fayetteville, NC 28306**) until the date and time shown above for DUE DATE FOR QUOTE for supplying Book Vending Machines for multiple Cumberland County Schools locations and as more particularly described herein. Refer to page 2 for proper mailing instructions.

This form must be executed and submitted along with your proposal.

Execution:

In compliance with this Request for Quote (RFQ), and subject to all the conditions herein, the undersigned offers and agrees to furnish and deliver any or all items upon which prices are quoted, at the prices set opposite each item within the time specified herein. By executing this RFQ, I certify that this offer is submitted competitively and without collusion (G.S. 143-54).

Failure to execute/sign RFQ prior to submittal shall render offer invalid. Late submittals are not acceptable.

VENDOR/CONTRACTOR:	Federal Tax ID or Social Security No:	
Street Address:	PO Box:	
City, State, Zip:	Telephone No:	Fax No:
Type or Print Name & Title of Person Signing:		Date:
Authorized Signature:	E-Mail:	

Offer valid for 30 days from DUE DATE FOR PROPOSAL unless otherwise stated here: _____ days.
With your proposal, indicate approximately how many days from receipt of purchase order to installation of sign.

Questions: Questions regarding specifications should be directed to Mike Anderson by email only to mikeanderson@ccs.k12.nc.us.

Mailing Instructions: Submit one fully executed RFQ document with your proposal/quote. It is the responsibility of the offeror to have its offer in this office by the specified time and date due. You may mail to:

Attn: Mike Anderson
Cumberland County Schools Purchasing Dept.
2491 Gillespie St.
Fayetteville, NC 28306

Or you may email your fully executed RFQ document and quote by the specified time and date due to:

mikeanderson@ccs.k12.nc.us

Award: The Cumberland County Board of Education / Cumberland County Schools (CCS) reserves the right to reject any or all offers presented and to waive any informalities and irregularities.

Scope: CCS desires to purchase automated book vending machines to use in select schools and integrate with its PBIS programs and engage all students with reading. Proposals will be accepted per the following specifications for 3 +/- Book Vending Machines to be shipped to individual schools as requested by an official CCS purchase order.

Specifications:

The general and minimum specifications for this purchase include the following per school purchase order:

Quantity	Description / Specifications
1	Automated book vending machine, 200-300 book capacity, up to 20 different books (supplied by CCS), coin mechanism designed for tokens, customizable shelving, 110 volt electrical requirement, (Inchy's Bookworm Vending Machine by Global Vending or EQUAL TO)
100	Tokens for redemption of a book of choice (no currency accepted)
1	Custom wrap or personalization option for the vending machine cabinetry to be selected and approved by the school Principal

Brand Names: Items referenced and specified herein are based upon a particular manufacturer, but are used for the purpose of identification and to establish a general quality level. Such references are not intended to be restrictive, and functionally equivalent products of other manufacturers will be considered. However, bidders are cautioned that any deviation from specifications must be pointed out in their bid. Functional equivalency shall be determined by Cumberland County Schools (CCS). CCS shall not be obligated to accept deviations if deemed not to be in the best interest of CCS.

Transportation Charges: FOB – Destination. Freight charges must be included in price. Delivery must be “inside delivery” to each school separately.

With your proposal, you must provide an estimated delivery time from receipt of an official Cumberland County Schools purchase order.

Payment Terms and Invoicing: Cumberland County Schools’ payment terms are net 30 days after receipt of correct invoice or completion of work, whichever is later. Invoice shall be sent to:

Cumberland County Schools
Accounts Payable
2491 Gillespie St.
Fayetteville, NC 28306

References: Cumberland County Schools reserves the right to request references to whom the bidder has provided similar equipment in its review and determination of award.

Lunsford Act: Contractor acknowledges that N.C.G.S. 14-208.18 prohibits anyone required to register as a sex offender from knowingly being present upon the premises of any school, and Contractor shall insure that neither Contractor, its subcontractors, nor its suppliers shall allow any person registered as a sex offender to come on or about the premises of any subject school in any manner or for any reason related to the Work or the Contract.

E-verify: Contractor shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if Contractor utilizes a subcontractor, Contractor shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

Policy Compliance: Contractor, its subcontractors and suppliers, shall comply with all Board policies relating to visitors in the schools while engaged in the Work.

Warranty: The contractor warrants to the owner that all equipment and materials furnished under this specification will be new, of good material and workmanship, and agrees to replace promptly any part or parts which by reason of defective material or workmanship shall fail under normal use, free of neglect or accident, for a minimum period of **twelve (12) months** from date put into operation. Such replacement shall include all parts, labor and transportation cost to the location where equipment is down, free of any charge to the owner or his representative. Contractor shall provide with its proposal the manufacturer's warranty information applicable to the LED message center proposed.

Federal Funded Projects – Uniform Guidance Provisions: This contract will be funded with Federal grants and as such shall be subject to the following additional provisions.

- a.) Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Ex. Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Ex. Order 12549.
- b.) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) – Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.
- c.) Access to Records – The Vendor/Contractor agrees to provide the Cumberland County Board of Education / Cumberland County Schools, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, excerpts, and transcriptions. The vendor/contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed. The provisions herein are not intended to limit access to records under other relevant N.C. and Federal regulations, such as North Carolina Public Records Law.
- d.) DHS Seal, Logo, and Flags – The Vendor/Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. See generally DHS Standard Terms and Conditions, v 3.0, ¶ XXV (2013).
- e.) Compliance with Federal Law, Regulations, and Executive Orders – All parties to this Agreement acknowledge that that FEMA financial assistance will be used to fund the contract,

and not for any other purpose. Additionally, the Vendor/Contractor will comply with all applicable federal law, regulations, executive orders, and FEMA policies, procedures, and directives.

- f.) No Obligation by Federal Government – All parties to this Agreement acknowledge that the Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.
- g.) Program Fraud and False or Fraudulent Statements or Related Acts – The Vendor/Contractor acknowledges that 31 U.S.C. Chapter 38 (Administrative Remedies for False Claims and Statements) applies to the Vendor/Contractor's actions pertaining to this contract.

The Federal government is not a party to this contract.