



REQUEST FOR PROPOSALS

DUE DATE: 2:00 pm (ET) March 11, 2022

Name and Address: Cumberland County Board of Education Cumberland County Schools Operations Center 810 Gillespie Street Fayetteville, NC 28306	Items: Sale of Used Surplus Computer Equipment Bid Number: 173-22078
Refer RFP inquiries in writing only by email to: Contact Name: Angie Godwin Email: angiegodwin@ccs.k12.nc.us Fax: 910-678-2538	

NOTICE TO OFFERORS:

The Cumberland County Board of Education / Cumberland County Schools (CCS) is soliciting proposals from qualified persons or entities to purchase used Microsoft Windows® and Google Chrome™ devices, chargers for these devices and new/used computer parts for these devices. Sealed bids, subject to the conditions made a part hereof, will be received on the day of opening and then opened. Refer to page 2 for proper mailing instructions. Bids are subject to rejection unless submitted on this form.

EXECUTION:

In compliance with this Request for Proposal, and subject to all the conditions herein, the undersigned offers and agrees to purchase the used computer equipment, cover labor, shipping materials, and freight associated with pickup and removal of all equipment. Winning offeror will provide proof of data destruction on windows devices and power washing all chrome books. By executing this RFP, I certify that this offer is submitted competitively and without collusion (GS. 143-54).

Failure to complete and sign below prior to submittal shall render offer invalid.

Late proposals are not acceptable.

OFFEROR:	Federal Tax ID or Social Security No:	
Street Address:	PO Box:	
City, State, Zip:	Telephone No:	Fax No:
Type or Print Name & Title of Person Signing:		Date:
Authorized Signature:	E-Mail:	

Offer valid for 45 days from date of bid opening unless otherwise stated here: _____ days (See Instructions to Offerors, Item 5).

MAILING INSTRUCTIONS: Submit **one (1) original and one (1) copy** of your fully executed proposal in a sealed envelope/package clearly marked **RFP #173-22078**. DO NOT EMAIL OR SUBMIT AN ELECTRONIC OR FAXED COPY OF YOUR OFFER. THIS SHALL BE CAUSE FOR REJECTION OF YOUR OFFER. It is the responsibility of the offeror to have the proposal in this office by the specified time and date of opening.

Delivered By US Postal Service, FedEx, UPS or other courier service	Hand Delivered
Purchasing RFP #173-22078 Cumberland County Schools 810 Gillespie Street Fayetteville NC 28306 (910) 678-2507	Cumberland County Schools Finance Building Purchasing Department 2491 Gillespie Street Fayetteville, NC 28306
IMPORTANT: The RFP Number from page 1 must be shown on the outside of the envelope or package.	

TERMS OF SALE: All equipment being offered for sale is used equipment, and as such will have wear and defects. Every effort has been made to maintain these devices in a fully functional condition. 95% of the devices have been etched with CCS logo and/or school names, year it was placed into production, and a device number. All sales are final and devices are sold as is.

AVAILABILITY OF EQUIPMENT: All equipment is available for onsite inspection by appointment only. Email Angie Godwin at angiegodwin@ccs.k12.nc.us to schedule an onsite visit. All equipment will be ready for removal when the bid is awarded.

SHIPPING REQUIREMENTS: The winning offeror will be required to provide all labor, packaging and shipping materials, make all shipping arrangements and pay all shipping costs. Cumberland county schools does have a loading dock and can accommodate full size semi-trucks. All equipment must be removed from Cumberland County Schools’ property within 60 days from date of RFP award. All equipment is located at the following site:

**Cumberland County Schools
Operations Center
810 Gillespie Street
Fayetteville, NC 28306**

PROPOSAL EVALUATION: Proposals are requested on the sale of items and/or equipment as hereinafter specified. Offerors are cautioned that any/all information furnished or not furnished on this RFP may be used as or in determination of this contract.

AWARD CRITERIA: As provided by statute, award will be based on the highest responsive and responsible offeror (most advantageous to CCS) as determined by consideration of:	
<ol style="list-style-type: none"> 1. Overall price offered. 2. Quality of proposal. 3. General reputation and performance capabilities of the offerors. 4. Conformity with terms and conditions of this request for proposal. 	<ol style="list-style-type: none"> 5. Pickup schedule offered 6. References for such services in the bid

BASIS FOR REJECTION: Cumberland County Schools reserves the right to reject any and all offers, in whole or in part, by deeming the offer unsatisfactory as to quality or quantity, delivery, price or service offered: non-compliance with the requirements or intent of this solicitation; lack of competitiveness; error(s) in specifications or indications that revision would be advantageous to Cumberland County Schools; cancellation or other changes in the intended project, or other determination that the proposed requirement is no longer needed; limitation or lack of available funds; circumstances that prevent determination of the best offer; or any other determination that rejection would be in the best interest of Cumberland County Schools.

AWARD OF CONTRACT: It is the general intent to award this contract to a single overall offeror that will be the most advantageous to Cumberland County Schools or to constitute its best interest.

LATE PROPOSALS: Regardless of cause, a late proposal will not be accepted and will automatically be disqualified from consideration. It shall be the offeror's sole risk to ensure delivery at the designated office by the designated time. Late proposals will not be opened and may be returned to the offeror at the expense of the offeror or destroyed if requested.

CONFIDENTIALITY OF OFFERS: In submitting its offer, the offeror agrees not to discuss or otherwise reveal the contents of its offer to any source outside of Cumberland County Schools until after the award of the contract. All offerors are advised that they are not to have any communications with CCS during the evaluation of the offerors (after the public opening of the offerors and before the award of the contract) unless CCS contacts the offeror for the purpose of seeking clarification. An offeror shall not transmit to the issuing and or using agency any information commenting on the ability or qualifications of any other offeror to provide the advertised equipment, defects, errors and/or omissions in any other offeror's proposal and/or prices at any time during and/or award of the contract that is subject of this RFP. Offerors not in compliance with this provision may be disqualified, at the option of CCS, from the contract award.

AWARD NOTIFICATION: After the offers have been evaluated and an award has been made, each offeror who submitted a bid will be notified of the award. The award may not be made for several weeks dependent upon the complexity of the acquisition and the length of time to complete the evaluation process. \

REFERENCES: List below references where your company has purchased used equipment similar to that proposed. CCS may contact these users to determine quality level of the offered purchase. Such information may be considered in the evaluation of the offer.

SITE	DATE OF PURCHASE	CONTACT PERSON	PHONE NUMBER

ITEMS FOR SALE:

- There are 103 pallets total for sale (there is no pallet numbered 89).
- 1 pallet of chargers mixed for all devices in the sale.
- 2 pallets of new/used parts for all devices in the sale (list provided).
- 56 pallets of windows devices, approximate 7,642 devices (list provided).
- 44 pallets of chrome devices, approximate 8,362 devices (list provided).
- Total devices for sale is 16,004.

TOTAL PALLET LIST:

<u>PALLET #</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>SAMPLE SERIAL NUMBER-1</u>	<u>SAMPLE SERIAL NUMBER-2</u>	<u>SAMPLE SERIAL NUMBER-3</u>	<u>SAMPLE SERIAL NUMBER-4</u>	<u>NOTES</u>
1	LENOVO - 11E CHROME SILVER LID	192	LR-03NFJ1	LR-03NFRW	LR-036WUH	LR-03NFL5	
2	LENOVO - X131E WINDOWS WHITE LID NO/BATTERY	128	LR-D5WAB	LR-D5VZA	LR-H9NN1	LR-D5VXD	
3	LENOVO - 11E CHROME SILVER LID	192	LR-03S9H7	LR-03QLC4	LR-0371GE	LR-0371L5	
4	LENOVO - 11E CHROME BLACK LID	224	LR-04S3MN	LR-04RC4S	LR-04CNKT	LR-04PUYP	
5	LENOVO - 11E CHROME SILVER LID	192	LR-03A00C	LR-03BV4N	LR-03KALE	LR-03A00N	
6	LENOVO - 11E CHROME BLACK LID	192	LR-05932U	LR-059320	LR-04TZZA	LR-04S3KU	
7	LENOVO - 11E CHROME BLACK LID	192	LR-04TZY1	LR-04PV2B	LR-04CM4U	LR-04CNCQ	
8	LENOVO - 11E CHROME BLACK LID	192	LR-04CMYK	LR-04CMHE	LR-050ZH1	LR-050ZHE	
9	LENOVO - 11E CHROME SILVER LID	192	LR-0371H2	LR-033ARQ	LR-036WZ5	LR-036WT2	
10	LENOVO - 11E CHROME BLACK LID	192	LR-04CNSQ	LR-05ASJT	LR-04CNY6	LR - 0592WM	
11	LENOVO - 11E CHROME BLACK LID	192	LR-04CN1A	LR - 04CM24	LR-0590CS	LR-08CKPV	
12	LENOVO - 11E CHROME SILVER LID	192	LR-03KALF	LR-033AZR	LR-039RN6	LR-039RLX	
13	LENOVO - X131E WINDOWS BLACK LID NO/BATTERY	160	PB-9E39B	PB-9E40E	PB-9MOXB	PB-9M0XZ	
14	LENOVO - X131E CHROME WHITE LID WITH BATTERY	160	LR-W2C9F	LR-H9KT6	LR-H9MK3	LR-Z8A3W	
15	LENOVO - 11E CHROME BLACK LID	192	LR-04CM4A	LR-0590YF	LR-0A7J0F	LR-04VHNJ	
16	LENOVO - 11E CHROME SILVER LID	192	LR-03FPSW	LR-03KB08	LR-03HBVR	LR-03NEWT	
17	LENOVO - 11E CHROME BLACK LID	192	LR-04CNXX	LR-04CP2S	LR-0741LR	LR-075B1U	
18	LENOVO - 11E CHROME BLACK LID	192	LR-05909K	LR-04CM3U	LR-05ARSX	LR-0590F2	
19	BOXES OF CHARGERS - UNKNOWN AMOUNT						
20	LENOVO - 11E CHROMES BLACK LID	192	LR-050ZHX	LR-050ZHO	LR-04CN4Z	LR-04CNJF	

<u>PALLET #</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>SAMPLE SERIAL NUMBER-1</u>	<u>SAMPLE SERIAL NUMBER-2</u>	<u>SAMPLE SERIAL NUMBER-3</u>	<u>SAMPLE SERIAL NUMBER-4</u>	<u>NOTES</u>
21	LENOVO - 11E CHROMES BLACK LID	192	LR-05905V	LR-04S3K4	LR-04CMLQ	LR-04SP05	
22	LENOVO - 11E CHROMES SILVER LID	192	LR-03QKWB	LR-036X81	LR-03NFL4	LR-03S9G9	
23	LENOVO - 11E CHROMES SILVER LID	192	LR-C33AXV	LR-033968	LR-03397T	LR-033AZY	
24	LENOVO - 11E CHROMES SILVER LID	192	LR-03QM WV	LR-036X4E	LR-0373FD	LR-033B0T	
25	LENOVO - 11E CHROMES SILVER LID	192	LR-036WLL	LR-037IE3	LR-033945	LR-036WR8	
26	LENOVO - 11E CHROMES SILVER LID	192	LR-03HBX6	LR-03HBT6	LR-03HBXX	LR-03DTGL	
27	LENOVO - 11E CHROMES BLACK LID	192	LR-0453EB	LR-075851	LR-0A02G0	LR-04CNHA	
28	LENOVO - 11E CHROMES BLACK LID	192	LR-04CM15	LR-04CN04	LR-04CKRG	LR-051032	
29	LENOVO 11E YOGO	172	LR-06J0AP	LR-06H65L	LR-06JOBE	LR-067HVK	
30	LENOVO - 11E CHROMES BLACK LID	160	LR-04CMXG	LR-04CN6Y	LR-0592GR	LR-0590ZJ	
31	LENOVO - 11E CHROMES SILVER LID	192	LR-033AW9	LR-036WLP	LR-036WHH	LR-036WGF	
32	LENOVO - X130E WINDOWS RED LID W/BATTERY	144	LR-0HBYT	LR-0KKZL	LR-0KXFL	LR-0KHMY	
33	LENOVO - 11E CHROMES SILVER LID	122	LR-033AZM	LR-033965	LR-033AV2	LR-03SB01	
34	LENOVO - X131E WINDOWS BLACK LID W/BATTERY	155	LR-W18X2	LR-W11MA	LR-WI8NA	LR-WI8XL	
35	LENOVO - X131E WINDOWS BLACK LID W/BATTERY	160	LR-W11YH	LR-W12CY	LR-WIIMX	LR-W12DA	
36	LENOVO - X131E WINDOWS BLACK LID W/BATTERY	144	LR-WI9YR	LR-WI9NP	LR-WI9PN	LR-WIILE	
37	LENOVO - X130E WINDOWS RED LID W/BATTERY	128	LR-0LEEZ	LR-8APZR	LR-0KKYY	LR-9PPH3	
38	LENOVO - X131E WINDOWS BLACK LID W/BATTERY	180	LR-W192G	LR-WI8PV	LR-WI9EN	LR-WIZCX	
39	LENOVO - X130E WINDOWS RED LID W/BATTERY	128	LR-9WRE8	LR-OLEKB	LR-0KLDT	LR-0GZPM	
40	LENOVO - X130E WINDOWS RED LID W/BATTERY	128	LR-9FHR4	LR-0KGWD	LR-0GYDT	LR-0BZMH	
41	LENOVO - X130E WINDOWS RED LID W/BATTERY	128	LR-EMYRR	LR-0BZMN	LR-0LEPK	LR-0GXCF	
42	LENOVO - X130E WINDOWS RED LID W/BATTERY	160	LR-0PKKL	LR-0KKVZ	LR-8APVN	LR-D885Z	
43	LENOVO - X130E WINDOWS RED LID W/BATTERY	128	LR-0GYKD	LR-9NZZ7	LR-8AXGK	LR-9RFR4	
44	LENOVO - X130E WINDOWS RED LID W/BATTERY	128	LR-8APYA	LR-0LEPE	LR-0KKRL	LR-8ZXFY	
45	LENOVO - X130E WINDOWS RED LID W/BATTERY	140	LR-OHCVR	LR-0GYRM	LR-OLEMK	LR-9FHK8	
46	LENOVO - X140E WINDOWS BLACK LID **See note	62	PB-019FYY	PB-019FZD	PB-109FXM	PB-019HF9	56 with a battery / 6 without a battery.
47	LENOVO - X131E WINDOWS BLACK LID W/BATTERY	170	LR-W11NL	LR-W18ZK	LR-W19VG	LR-W19BG	

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48	LENOVO - X131E WINDOWS BLACK LID W/BATTERY	128	LR-L9YGA	LR-W19RX	LR-W19XA	LR-L9XRP	
49	LENOVO - X131E WINDOWS BLACK LID W/BATTERY	128	LR-W18NR	LR-W11NB	LR-L9YFH	LR-L9ZBT	
50	LENOVO - X131E WINDOWS BLACK LID W/BATTERY	128	LR-W19NC	LR-W1ZFR	LR-W1ZBA	PB-9EZ28	
51	LENOVO - X140E WINDOWS BLACK LID W/BATTERY	128	PB-01LRHG	LR-W126GM	PB-LN73N	PB-019F2M	
52	LENOVO - X131E CHROME WHITE LID W/BATTERY	128	LR-28A0E	LR-Z7Z9T	LR-D5WBN	LR-H9RM3	
53	LENOVO - X130E WINDOWS RED LID W/BATTERY	160	LR-0KHFH	LR-0KHBD	LR-0GXGG	LR-0KKXH	
54	LENOVO - X130E WINDOWS RED LID W/BATTERY	160	LR-0HBPP	LR-0KHDT	LR-0GYDL	LR-0LETC	
55	LENOVO - X130E WINDOWS RED LID NO BATTERY	128	LR-0KXNA	LR-8APWR	LR-0GYDP	LR-9WRB4	
56	LENOVO - X130E WINDOWS RED LID W/BATTERY	128	LR-0GZLZ	LR-0LEBR	LR-OKKLP	LR-0KGYG	
57	LENOVO - X130E WINDOWS RED LID W/BATTERY	116	LR-1TYLD	LR-9PYH8	LR-9RFW7	LR-0KHAV	
58	LENOVO - X130E WINDOWS RED LID W/BATTERY	128	LR-0GWWZ	LR-0BZMG	LR-9FHL7	LR-0GZAC	
59	LENOVO - X130E WINDOWS RED LID W/BATTERY	240	LR-0HCWV	LR-0GZHV	LR-0GYNK	LR-0HCNB	
60	LENOVO - X130E WINDOWS RED LID W/BATTERY	240	LR-9WRN5	LR-0LERL	LR-0KXVB	LR-0G2RT	
61	LENOVO - X130E WINDOWS RED LID W/BATTERY	240	LR-9FHL1	LR-0HBZT	LR-0BFXY	LR-9PPD2	
62	LENOVO - X131E CHROME WHITE LID W/BATTERY	128	LR-Y5R6E	LR-H9NV8	LR-H9ME9	LR-H9PE6	
63	LENOVO - X131E CHROME WHITE LID W/BATTERY	240	LR-H9PV4	LR-H9RK6	LR-R1VV4	LR-R1VT3	
64	LENOVO - X130E WINDOWS RED LID W/BATTERY	160	LR-0KXRL	LR-9WRG3	LR-9RFZ4	LR-0GYRD	
65	LENOVO - X131E CHROME WHITE LID W/BATTERY	240	LR-H9L17	LR-H9PL3	LR-H9LL0	LR-H9RP4	
66	LENOVO - X131E CHROME WHITE LID ** see note	95	LR-H9PW2	LR-DGVTT	LR-H9K74	LRH9KR9	95 with NO Battery / 30 with a battery
67	LENOVO - X131E CHROME WHITE LID W/BATTERY	240	LR-V2C9B	LR-V2C2E	LR-V2C4P	LR-V2C5Z	
68	LENOVO - X130E WINDOWS RED LID NO BATTERY **see note	117	LR-0GXWW	LR-0KLAB	LR-9PRB7	LR-0HCTP	**This pallet has 13 random chromes and windows devices
69	LENOVO - X131E CHROME WHITE LID W/BATTERY	160	LR-H9LW7	LR-H9TY9	LR-H9PN2	LR-H9NW7	
70	LENOVO - X130E WINDOWS RED LID W/BATTERY	160	LR-9WNZ3	LR-0KLGB	LR-0KHZZ	LR-0KXLD	
71	LENOVO - X130E WINDOWS RED LID W/BATTERY	160	LR-0GZNH	LR-0GXND	LR-0PKMT	LR-0HBKN	
72	LENOVO - X130E WINDOWS RED LID W/BATTERY	160	LR-0BFRT	LR-9PAP7	LR-8AREH	LR-0HCAM	
73	LENOVO - X130E WINDOWS RED LID W/BATTERY	160	LR-9PZF3	LR-0KLBA	LR-09PAE8	LR-9PYG7	

<u>PALLET #</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>SAMPLE SERIAL NUMBER-1</u>	<u>SAMPLE SERIAL NUMBER-2</u>	<u>SAMPLE SERIAL NUMBER-3</u>	<u>SAMPLE SERIAL NUMBER-4</u>	<u>NOTES</u>
74	LENOVO - X130E WINDOWS RED LID W/BATTERY	150	LR-0HBVK	LR-1TYHW	LR-0HCEZ	LR-0KHNP	
75	LENOVO - X130E WINDOWS RED LID W/BATTERY	150	LR-9WRZ9	LR-9PZK0	LR-0KHVW	LR-9RFT4	
76	LENOVO - X130E WINDOWS RED LID W/BATTERY	150	LR-0KXND	LR-9FHH2	LR-9RGAI	LR-0GZQWF	
77	LENOVO - X130E WINDOWS RED LID W/BATTERY	160	LR-9RGR3	LR-9PAH4	LR-0KXWP	LR-9WPT4	
78	LENOVO - X130E WINDOWS RED LID W/BATTERY	160	LR-8APTT	LR-0KHPY	LR-0KKXZ	LR-0KKTZ	
79	LENOVO - X130E WINDOWS RED LID W/BATTERY	160	LR-0GYMT	LR-9PZH3	LR-9PPMG	LR-9PPN5	
80	LENOVO - X140E WINDOWS BLACK LID W/BATTERY	128	PB-0IAUDO	PB-9PPMG	PB-019JPT	PB-019JPM	
81	LENOVO - X131E WINDOWS BLACK LID W/BATTERY	94	LR-Y79FY	LR-Y79EK	LR-M0ZLF	LR-M0XVD	
82	LENOVO - 11E CHROME BLACK LID	384	LR-05935T	LR-04CNCS	LR-050ZGG	LR-05ASMF	
83	LENOVO - 11E CHROME BLACK LID	360	LR-04VHTV	LR-04CNHY	LR-05AS14	LR-05ARYV	
84	HP-6360B WINDOWS LAPTOP	108	2CE12600DT	2CE215187G	2CE12600GX	2CE12603QJ	
85	HP-6360B WINDOWS LAPTOP	85	2CE12605HL	2CE12603LJ	2CE2381Z8H	2CE12603QX	
86	NEW IN BOX PARTS FOR CHROMES/LAPTOPS **see Part Sheet						
87	NEW IN BOX PARTS FOR CHROMES/LAPTOPS **see Part Sheet						
88	LENOVO - 11E CHROME BLACK LID	160	LR-08DSXZ	LR-04CNJQ	LR-04PVGD	LR-04CN5Y	
90	LENOVO - 11E CHROME BLACK LID	186	LR-05ARM3	LR-04CM05	LR-04CM8M	LR-05905N	
91	HP-6360B WINDOWS LAPTOP	107	2CE126003S	2CE1310PQC	2CE1310Q7W	2CE1310L2Y	
92	HP-6360B WINDOWS LAPTOP	179					
93	HP-6360B WINDOWS LAPTOP - 50 HAVE NO BATTERY	144	2CE12600J8	2CE12603N9	2CE12600PZ	2CE11801K8	
94	LENOVO - X130E WINDOWS RED LID W/BATTERY	118	1s0629a11lr0gxvf	1s0629a11lr0bzzk	1s0629a11lr0bfv	1s0629a11lr9pyb6	
95	HP 6360B WINDOWS LAPTOP	42	2CE12603QS	2CE1310PLP	2CE126005W	2CE126042V	
96	HP-6735 and HP 6360B WINDOWS LAPTOP	58	CNU303B3LM	CNU3109C8D	CNU0062WCV	CNU94258N2	
97	LENOVO - 11E CHROME SILVER LID	160	LR-037SFY	LR-03NFPQ	LR-036X9S	LR-033ASD	
98	LENOVO - 11E CHROME BLACK LID	160	LR-04RF0N	LR-04RC5T	LR-05S085	LR-08YGJN	
99	MIX OF HP 5800, 5850 and 6005 SFF DESKTOPS	72	2UA9340D7L	2UA948067R	2UA92200CW	2UA822106R	
100	MIX OF HP 5800, 5850 and 6005 SFF DESKTOPS	54	2UA0061CDN	2UA8190D3G	2UA911076R	2UA8190DH0	

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101	MIX OF HP LAPTOPS - WINDOWS MACHINES **see note	91	CNU810375T	CNU0501GPN	cnf111747c	CNU0510KBL	Mix HP 6710B, HP6555 HP Mini 5103, HP 8470, etc...)
102	LENOVO L440 WINDOWS LAPTOPS	92	R902Y63T	R902CK46	R9029TAW	R9029TBH	
103	LENOVO BLACK 11E CHROMEBOOK	95	lr075akr	lr075aqq	lr075b77	lr075b4v	
104	LENOVO BLACK 11E CHROMEBOOK	180	lr04cm7d	lr05asau	lr05as7k	lr05905q	

PARTS LIST FOR SALE: (all items are new in box, except the fiber converters and are divided between 2 pallets, #87 and #88).

<u>Part number</u>	<u>Description</u>	<u>Amount</u>
1521906	Transition Networks Fiber Converter	3
882780038295	HP Battery	1
599572-001	HP Keyboard	9
990-000444-90	Allied Telesis Fiber Converter	132
J6U78AA	HP VI04XL battery	1
QK643AA	HP CC09 battery	6
ED494AA#ABA	65W AC Adapter	2
45N1063	x131e Battery	58
1LI8C300068	ThinkPad Yoga 11e Chromebook 3rd Gen	4
04X6221	Yoga 11e Keyboard	3
600-1000-0011	x131e Battery	7
Chromebook	11e Chromebook Windows	16
Chromebook	11e Chromebook	5
04Y0379	x131e Keyboard	3
04Y0342	x131e Keyboard	45
63Y0119	x130e Keyboard	14
54Y8892	M71 Power Supply	7
00KT251	x140e System Board	10
04x0320	x130e System Board	1
60Y9366	x130e Keyboard	2
04W3532	x130e Bottom case	4
04W3648	x131 system board	4

531966-001	HP 6005 System Board	15
42T4785	x100e battery	26
461537-001	5850 system board	3
P03T6588	m71 system board	2
00FC457	m71 lcd	1
487133-001	HP 15.4" WXGA Display	1
488194-001	HP 6535 System board	10
625687-001	HP N455 system board	2
6D4YP	vostro system board	9
486248-001	6730b system board	9
461537-001	5350 system board	13
00HW161	11e palmrest	14
487125-001	HP 15.4" WXGA Display	5
P04X6338	11e Yoga Keyboard	5
TD06	Notebook battery	3

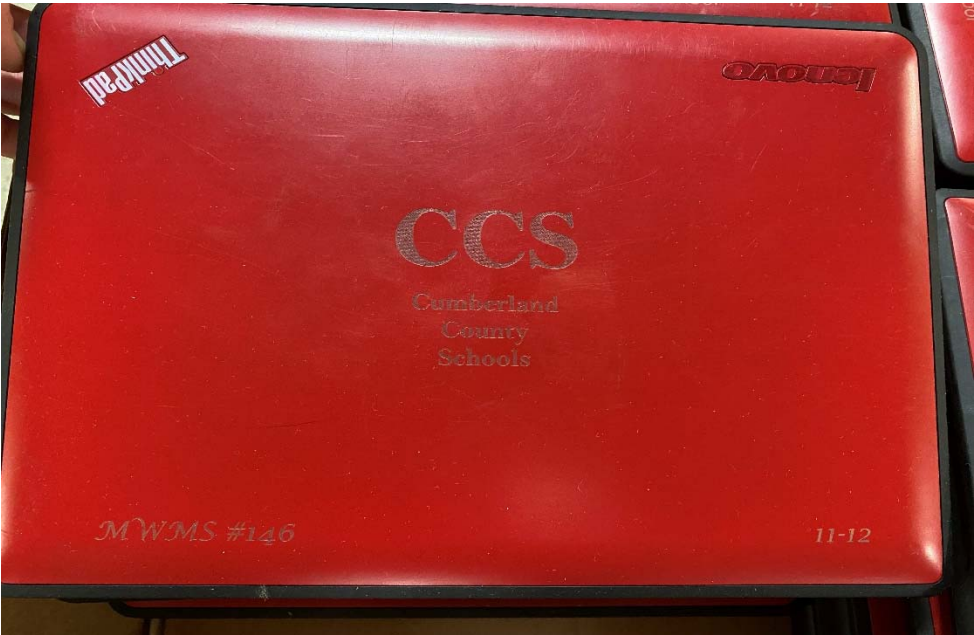
Example Picture-1 of how pallets are stacked:



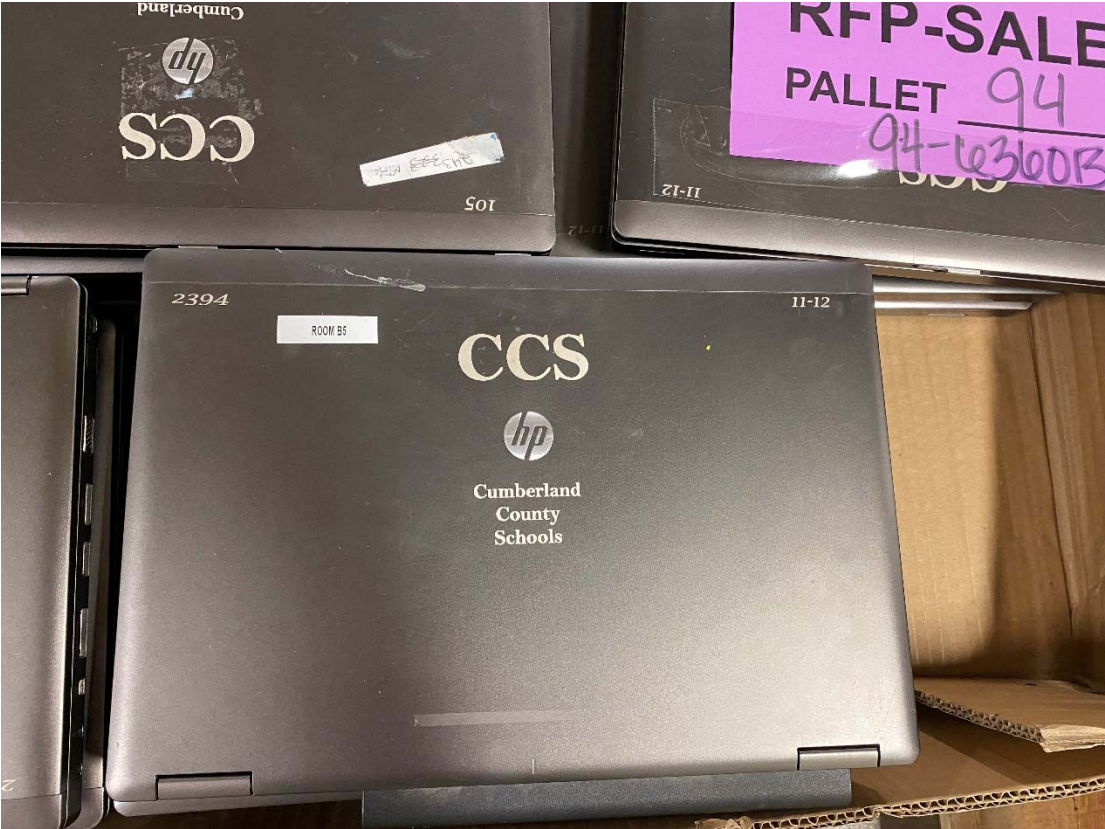
Example Picture-2 of how pallets are stacked:



Example Picture-3 of how devices are etched:



Example Picture-4 of how devices are etched:



INSTRUCTIONS TO OFFERORS

1. **Read, Review and Comply:** It shall be the offeror's responsibility to read this entire document, review all enclosures and attachments, and comply with all requirements specified herein.
2. **Notice to Offerors:** **DO NOT ATTACH ANY ADDITIONAL TERMS AND CONDITIONS.** By execution and delivery of this document, the offeror agrees that any additional terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect.
3. **Execution:** Failure to sign under EXECUTION section will render offer invalid.
4. **Order of Precedence:** In cases of conflict between specific provisions in this RFP, the order of precedence shall be (1) special terms and conditions specific to this RFP, (2) Contract Responsibilities and (3) Instructions to Offerors.
5. **Time for Consideration:** Unless otherwise indicated on the first page of this document, offeror's proposal shall be valid for 45 days from the date of RFP opening. Preference may be given to proposals allowing not less than 45 days for consideration and acceptance.
6. **Specifications:** Any deviation from specifications indicated herein must be clearly pointed out; otherwise, it will be considered that services offered are in strict compliance with these specifications, and offeror will be held responsible therefore. Deviations shall be explained in detail. **The offeror shall not construe this paragraph as inviting deviation or implying that any deviation will be acceptable.**
7. **Clarifications/Interpretations:** Any and all questions regarding this document must be addressed to the seller named on the cover sheet of this document.
8. **Acceptance and Rejection:** CCS reserves the right to reject any and all offers, to waive any informality in proposals and, unless otherwise specified by the offeror, to accept any item in the proposal. If either a unit price or extended price is obviously in error or the other is obviously correct, the incorrect price will be disregarded.
9. **Award of Contract:** As directed by statute, qualified proposals will be evaluated and acceptance may be made of the highest and best proposal most advantageous to CCS as determined upon consideration of such factors as: prices offered; the quality of the services offered; the general reputation and performance capabilities of the offerors; the substantial conformity with the specifications and other conditions set forth in the RFP; the suitability of the articles for the intended use; the related services needed; the date or dates of delivery and performance; and such other factors deemed by CCS to be pertinent or peculiar to the purchase in question. CCS reserves the right to accept any item or group of items on a multi-item RFP.

CONTRACT RESPONSIBILITIES

Cumberland County School System agrees to be responsible for the following:

1. **Establishment of Collector Site:** The district has established a collection site at the Operations Warehouse for the purpose of retrieval of assets designated to be exchanged.
2. **Itemization of Property:** a complete itemized description of each asset will be provided by Cumberland County School System to contractor at time of pickup and sufficient inspection will occur to determine rate of exchange prior to the removal of disposed technology from the Cumberland County School System Warehouse.

Contractor agrees to be responsible for the following:

1. **Communication and Scheduling:** Contractor shall respond via email or phone to communicate a pickup schedule that meets the work schedule availability of Cumberland County School System staff.
2. **Pickup Load Confirmation:** Contractor shall inspect the pickup as designated to ensure that the documentation of equipment accurately reflects the Cumberland County School System itemization documentation.
3. **Receiving:** Contractor agrees to provide the receiving pickup vehicle and the manpower to support the movement of the equipment to the pickup vehicle(s).
4. **Acceptance of Title and Risk of Loss:** Contractor agrees to accept title and risk of loss of the received technology devices at the time the items are placed in the pickup vehicle(s) at the Operations Warehouse receiving site.
5. **Disposition and Reuse of Technology Devices:** Contractor shall dismantle, reuse, and recycle items collected utilizing its own facility equipment and staff. All materials claimed and managed under this agreement shall be processed, used, reused, reclaimed, or disposed of only in the United States. All fixed hard drives and resident memory must have all the data destroyed in a manner that the data is not able to be retried in whole or in part immediately in accordance with Department of Defense (DOD) standard 5220.22-M.
6. **Indemity and Insurance:** Contractor will indemnify and hold Cumberland County School System harmless from any liability for injury or damage caused by Contractor to persons or property arising from Contractor's provision of the services under this Agreement and any Statements of Work. Contractor agrees that during the term of this Agreement, it shall carry liability insurance when required by law. During the term of this Agreement, Contractor shall provide to Cumberland County School System, upon request, certificates evidencing such insurance coverage.
7. **Certifications:** The contractor must meet DOD 5220.22-M compliance and/or NIST SP 800-88 compliance and/or maintain R2 level certification and have on hand results of most recent R2 audit when required.
8. **Data Cleansing:** DOD (Department of Defense) 5220.22-M data overwrites (3-Pass) will be performed on all data storage devices received to be reused. Physical destruction of non reused storage media will be conducted at Contractor's facility. Certificates of data destruction will be provided to Cumberland County School System ASAP after the destruction.

9. **Iran Divestment Act and Divestment from Companies Boycotting Israel:** No contract may be entered into with a restricted company as listed by the State Treasurer in accordance with NC G.S. Chapter 147, Articles 6E or 6G, except as permitted by those laws. By entering into this contract (“Contract”) and providing materials, equipment or services described in the Contract (the “Work”), Contractor acknowledges and represents that it is not a restricted company as defined in NC G.S. Chapter 147, Articles 6E or 6G.
10. **Lunsford Act:** Contractor acknowledges that NC G.S. 14-208.18 prohibits anyone required to register as a sex offender from knowingly being present upon the premises of any school, and Contractor shall insure that neither Contractor, its subcontractors, nor its suppliers shall allow any person registered as a sex offender to come on or about the premises of any subject school in any manner or for any reason related to the Work or the Contract.
11. **E-verify:** Contractor shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if Contractor utilizes a subcontractor, Contractor shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.
12. **Policy Compliance:** Contractor, its subcontractors and suppliers, shall comply with all Cumberland County Board of Education policies relating to visitors in the schools while engaged in the Work as applicable.
13. **Payment Terms:** Contractor shall include detailed information of the payment terms and any payment plans.