

# **REQUEST FOR QUOTATION**

(Use for Projects \$5,000 - \$30,000)

**CUMBERLAND COUNTY SCHOOLS  
PLANT OPERATIONS FACILITY  
810 GILLESPIE STREET  
FAYETTEVILLE, NC 28306**

Forrester Bazemore, Project Manager  
Environmental, Facilities Planning and Construction  
(910) 446-3381  
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A **mandatory pre-bid conference** will be held for Stage Curtain Replacement. Contractors interested in bidding shall meet 11:00am on Tuesday, 26 July 2022 at **Margaret Willis Elementary School, 1412 Belvedere Ave., Fayetteville, N.C. 28305**

**A Sealed Proposal, subject to the conditions made a part hereof, will be received until 11:00am August 10, 2022, for furnishing product/service described herein.**

**IMPORTANT NOTE: Address enclosure as shown below. It is the responsibility of the bidder to have the bid in the office of Plant Operations, Cumberland County Schools by the specified time and date of opening.**

**Cumberland County Schools Plant Operations**  
Forrester Bazemore, Project Manager  
Environmental, Facilities Planning and Construction  
810 Gillespie Street  
Fayetteville, NC 28306

## **Project: Margaret Willis Elementary Stage Curtain Replacement**

### **Timetable for the Project**

It is the Owner's intent to make a recommendation regarding award of these Contracts by August 16, 2022. A Notice of Intent to Award will be prepared and conveyed to the Contractor immediately. The Contractor shall commence the performance of this Contract and shall diligently continue its performance to and until final completion of the Project. Project shall start on October 3, 2022 and contractor shall have 61 calendar days to complete the project, making the final completion date December 2, 2022. Schedule of construction must be coordinated with school personnel.

### **Insurance**

The Contractor shall provide, as required by law, insurance for his employees. The Cumberland County Board of Education (Owner) assumes no liability for injuries or accidents related to the contractual agreement. The Contractor shall furnish Certificate of Insurance to the Owner as proof of coverage. The Contractor shall maintain and pay for Insurance coverage and shall not be less than the following:

- A. Workman's Compensation Statutory
- Employers Liability \$1,000,000
- Owners/Officers must be included in coverage
- B. General Liability (per person/per occurrence):
  - 1. Bodily and Personal Liability \$1,000,000/\$2,000,000
  - 2. Property Damage \$1,000,000/\$2,000,000 Aggregate
- C. Automobile Liability (per person/per occurrence)
  - 1. Bodily Injury \$1,000,000
  - 2. Property Damage: \$1,000,000 Aggregate
- D. The owner shall be listed as an additional insured

Certificates of Insurance shall be filed with the Owner. During construction of the work, the Contractor shall provide updated records whenever any of these coverages become outdated.

A sample certificate and additional insured endorsements are found at the end of this document.

**Each certificate of insurance shall bear the provision that the policy cannot be canceled or coverage reduced or eliminated in less than thirty (30) days after mailing to the insured and/or the Owner of such alteration or cancellation. Contractor shall provide endorsement(s) naming the Cumberland County BOE as an additional insured on both contractor's General Liability and Automobile Liability insurance coverage. The certificate holder shall be named:**

**Cumberland County BOE,  
Attn: Assoc. Superintendent, Aux. Svcs.  
2465 Gillespie St., Fayetteville, NC 28302.**

### **Performance**

The Contractor shall commence work to be performed under the Contract on a date to be specified in a Notice to Proceed issued by the Owner and shall substantially complete all work in accordance with the project Time Table. If the Contractor fails to begin the work within ten days after the date specified in the Notice to Proceed, or progress of the work is not maintained on schedule, or the Contractor fails to perform the work with sufficient workmen and equipment or with sufficient materials to ensure prompt completion of the work, or shall perform the work unsuitably, or not in accordance with plans and specifications, or in violation of safety requirements or for any cause whatsoever shall not carry on the work in an acceptable manner, then the Owner shall declare this Contract in default and Owner may terminate the performance of the Contract and assume possession of the Project site and of all materials and equipment at the site and may complete the work. In such case, the Contractor shall not be paid until the work is complete. After Final Completion has been achieved, if any portion of the contract price, as it may be modified thereunder, remains after the cost to the Owner of completing the work, including all costs and expenses of every nature incurred, has been deducted by the Owner, such remainder shall belong to the Contractor. Otherwise, the Contractor shall pay and make whole the Owner for such cost. This obligation for payment shall survive the termination of the Contract. Failure of a Contractor to meet the requirements of a Contract and/or insufficient performance may disqualify Contractor from bidding future Projects.

### **Warranty**

The Warranty for work and materials by the Contractor shall be for a period of one year from date of acceptance by the Project by the Owner.

### **MANDATED CONTRACT TERMS**

1. **Iran Divestment Act and Divestment from Companies Boycotting Israel.** No contract may be entered into with a restricted company as listed by the State Treasurer in accordance with N.C.G.S. Chapter 147, Articles 6E or 6G, except as permitted by those laws. By entering into this contract ("Contract") and providing materials, equipment or services described in the Contract (the "Work"), Contractor acknowledges and represents that it is not a restricted company as defined in N.C.G.S. Chapter 147, Articles 6E or 6G.

2. **Lunsford Act.** Contractor acknowledges that N.C.G.S. 14-208.18 prohibits anyone required to register as a sex offender from knowingly being present upon the premises of any school, and Contractor shall insure that neither Contractor, its subcontractors, nor its suppliers shall allow any person registered as a sex offender to come on or about the premises of any subject school in any manner or for any reason related to the Work or the Contract.

3. **Sex Offender Registries; Ban on Direct Interaction with Children.** Contractor shall conduct annual checks of the State Sex Offender and Public Protection Registration Program, the State Sexually Violent Predator Registration Program, and the National Sex Offender Registry for all employees or contracted personnel whose work requires or may result in direct interaction with students, including but not limited to any employee or contracted worker whose job duties include: (1) delivering services directly to students; or (2) performing tasks on or delivering products to school property. No employee or contracted personnel of Contractor registered with the State Sex Offender and Public Protection Registration Program, the State Sexually Violent Predator Registration Program, or the National Sex Offender Registry may have direct interaction with children. See Board Policy 5022, “Registered Sex Offenders.”

4. **E-verify.** Contractor shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if Contractor utilizes a subcontractor, Contractor shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

5. **Policy Compliance.** Contractor, its subcontractors and suppliers, shall comply with all Board policies relating to visitors in the schools while engaged in the Work.

**Description :** Valance & Front Curtain Panels manufactured from INHERENTLY FLAME RESISTANT 25 oz. 100% Synthetic Charisma Velour, standard color of Owner your choice. To be manufactured to the standard construction specifications of 50% Extra Fullness, Box Pleats, heavy 4" Webbing & Grommets in the Headings where required. Front Curtain Panels to have Deep Leading & Trailing Edge Hems to facilitate future reversal of panels if needed. Long Panels to be Weighted. To be attached to existing tracks & proscenium. Existing track to be Re-Roped & a new ADC #2865 Floor Pulley will be installed. Include an **18” Fullblock “MW” monogram, standard color of Owner choice, to be sewn to the center of Valance.** All to be installed by Professionally Trained Technicians. All material(s) meet or exceed NFPA 701 Flame Resistance Requirements.

**SCOPE OF WORK :** Inspection, removal of existing Valance and Front Curtain and installation of new hardware and Valance and Front Curtain.

- a. All old and shipping material(s) to be disposed of off-site. Disposal container, if required, will be supplied by contractor.

**BID**

Installation and sales taxes are included.

<b>Total Bid Amount:</b> _____ (\$ _____)
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In compliance with this request for quotation and subject to conditions herein, the undersigned offers and agrees, if this quote is accepted within \_\_\_\_ days from the date of opening, to furnish any and all items upon which prices are quoted at the price set opposite each item. Signature certifies that this quote is submitted competitively and without collusion.

**EXECUTION**

In compliance with this Invitation for Bid, and subject to the conditions herein, the undersigned offers and agrees to furnish and deliver any or all items upon which prices are bid, at the prices set opposite each item within the time specified herein. By executing this bid, I certify that this bid is submitted competitively and without collusion (G.S. 143-54).

**Failure to execute/sign bid prior to submittal shall render the bid invalid. Late bids are not accepted.**

Bidder:	Federal ID No.	
Street Address:	P.O. Box:	Zip:
City & State:		
Print Name & Title of Person Signing:	Telephone Number:	
Authorized Signature:	Fax Number:	
Date:	E-Mail:	
Minority Status *:	Form of Minority Certification**:	

\*Non-minority, Black, Hispanic, Asian/American, White Female, American Indian, Socially and Economically Disadvantaged, Disabled  
\*\*Not Applicable, Local Agency, Self-Identified, State of NC HUB, Federal Agency, State of NC DOT, Out of State Agency, Unknown  
(Note: In July 2009, businesses will be required to be certified through the State of NC HUB)

**ACCEPTANCE OF BID**

If any or all parts of this bid are accepted, an authorized representative of Cumberland County Board of Education shall affix their signature hereto and this document and the provisions of the Instructions to Bidders of the Instructions to Bidders, special terms and conditions specific to this Invitation To Bid, the specifications, and the North Carolina General Contract Terms and Conditions shall then constitute the written agreement between the parties. A copy of this acceptance will be forwarded to the successful bidder(s).

<b>FOR CUMBERLAND COUNTY BOARD OF EDUCATION USE ONLY</b>
Offer accepted and contract awarded this _____ day of _____, 20_____, as indicated on attached certification or purchase order,
By _____ (Authorized representative of Cumberland County Board of Education ).
Attach COLI and applicable endorsements.

**The Cumberland County BOE reserves the right to reject any and all proposals.**